



# THE TEXAS A&M UNIVERSITY SYSTEM

## Student Direct Deposit Authorization Form

*Student – For Travel & Purchase Reimbursements Only*

For TAMUS Only  Aggie Buy  Concur

**STUDENT Information - To be completed by student**

Name: \_\_\_\_\_ Social Security/UIN: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

### Financial Information

Name of Bank/Credit Union: \_\_\_\_\_

Account Type:  Checking  Savings

Routing # \_\_\_\_\_ Account # \_\_\_\_\_

I authorize Texas A&M University System Members (TAMUS) to deposit by electronic transfer my reimbursement amounts to the financial institution and account indicated above. I **acknowledge responsibility for providing complete and accurate information on this authorization form** and understand that TAMUS may contact my financial institution to confirm accuracy of information. This authorization is to remain in effect until I provide written notice of cancellation. TAMUS reserves the right to *reverse* an incorrect posting; however, I fully understand that TAMUS **must** notify me on or before the settlement date (payday) and explain the reason for the reversal. I further understand that if changes occur in my account, i.e., switching deposit from checking to savings, closing account, changing banks, etc. it is my responsibility to contact Financial Management Operations immediately.

\*Will these payments be forwarded to a financial institution outside the United States?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**When completed please mail or Fax to: Texas A&M University, FMO-AP, TAMU MS 6000, College Station, TX 77843-6000 fax 979-458-4191; For questions email [vendorhelp@tamu.edu](mailto:vendorhelp@tamu.edu) or call 979-845-8286 (Rev 2022)**