



DEPARTMENTAL BUDGET REQUEST (DBR) TRAINING

Objectives

- Introduction: What is it?
- When to use a DBR
- Business rules for DBRs
- What information do you need for a DBR
- Creation and Search of DBRs in Canopy

What is a DBR?

- Automated budget and fund transfer initiated at the departmental level
- Created/ modified within FAMIS (Screen 520) or Canopy
- Embedded rules control the creation of most allowed transfers

What are the benefits of a DBR?



- Departmental Data Entry
- One source account to multiple destination accounts (up to 10)
- Departmental Electronic Approvals
- Automatic posting upon Approval
- FYI Notification to recipients (destination)
- Security and account access controls
- Creation, routing, and approval through Canopy or FAMIS

Year End Clean-up

- Requests are only valid to create/view in the current fiscal year.
- Year end is a critical time to complete, process, or cancel pending requests prior to auto-cancellation during 13th Month.
- Pending requests include: In Process (IP), Reopened (RE), and Closed (CL) documents.
- Only DBR to clear deficits should be created in Month 13. All others will be rejected.

When to use a DBR

- To increase or set up the overall budget of the University
- To transfer funds between different accounts
- To move funds between expense pools

Transactions Not Allowed

- Be aware that you may not be able to move funds from some accounts to others due to imbedded business rules.
- Ex: You cannot move funds from an account that does not allow the purchase of alcohol, to one that allows the purchase of alcohol.
- For a complete list of Acceptable Transfers, please visit:

https://fmo.tamu.edu/operational-accounting/_media/transfers.pdf

DBR Cycle

Creation- Department Level



Routing and Approval- Department Path



Completion- Auto Approval

Completion- Processing Office



Notification- Creator and Specified FYI Recipients

DBR Module in FAMIS and Canopy



- FAMIS Screens:
 - Screen 520- DBR Create / Modify
 - Screen 521- DBR Inquiry
- Canopy :
 - FRS Module/DBR Menu
 - Create New DBR tab
 - Document tab
 - Search tab

Screen 520: DBR Create/Modify

1 - FAMIS (tammvs1.tamu.edu)

File Edit Transfer Fonts Options Tools View Window Help

09/29/11 16:01
FY 2011 CC AM

F0013 Please enter desired modifications
520 Dept Budget Request Create/Modify

Screen: ____ Doc: U100060

Doc FY: 2011 Status: 250.00

Summary: THE REASON GOES HERE _____ Route Doc: _____

Justify: OT OTHER (SEE NOTES)

Source	Account	Amount	Title	ot	SDept
136151	00000 1000	250.00	PARTNER PLACEMENT	RD	
- Destinations ----- Del					
136150	48049 1000	250.00	CS-ULRICH-RF-480491	RD	
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Created: 09/29/2011 HAMBLIN, CHARLES R Changed: _____

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---

Hmenu Help EHelp PDFs NOTE FYI REFS Clse Rout Reop Canc

Type in "New" at the field
Doc: FAMIS will assign your
document number after
entering the DBR Data

1 Sess-1 128.194.103.18 TAMT0419

DBR Field Relationships



- Summary
 - Reason for the transfer, not the mechanics
 - Specific and meaningful
- Justification Code
 - Transaction type
- Notes
 - Additional space for specific reasons, names, reference numbers, or circumstances which may not fit in the Summary field

The Justification Codes

Code	Translation
• CD	Cover Deficit
• CN	Correction of Prior DBR
• EP	Transfer Between Expense Pools (Same account number- different sub-codes example following)
• FB	Transfer from Fund Balance (example following)
• IB	Initial Budget
• OI	Over-Realized Income (Same account -revenue pool to expense pool example following)
• OT	Other (Notes Required)
• PR	Budget to Cover Payroll
• PS	Paying for Scholarship
• SF	Start Up Funds

Example: EP-Transfer Between Expense Pools



Canopy
The Texas A&M University System

EPA FFX FRS Routing System Campus: TEXAS A&M UNIVERSITY (02) Fiscal Year: 2012 Set CO/FY

Main Menu Routing Document
Inbox Enroute Outbox Document Global Queue Profile

Document: DBR02U204807 Routing Action: Select an action... Submit

Core Information
DBR Document: [U204807](#) Document FY: 2012
Routing Document: DBR02U204807 (Routing Document Report)
Summary: UFO - LaserFiche Project Total: \$62,100.00
Released: 02/20/2012 Route Status: Final (FN)
By: Beal, Michele S Requested Action:
Justification: TRANSFER BETWEEN EXPENSE POOLS (EP)
Attachments: [Justification](#)

SOURCE ACCOUNT INFORMATION

Source Account	Object Code	Dept	Sub Dept	Description	Amount
241590-00001	1000	CLGE		FY11 YEAR-END OPS RECOVERY	\$62,100.00

DESTINATION ACCOUNT INFORMATION

Item	Destination Account	Object Code	Dept	Sub Dept	Description	Amount	Mandatory
1	241590-00001	9465	CLGE		FY11 YEAR-END OPS RECOVERY	\$62,100.00	<input type="checkbox"/>

COMPLETED FYIS RECIPIENT

Item	Name	Home Campus	Home Dept	Home Sub Dept
1	Beal, Michele S	02	CLGE	

DBR NOTES

Text

>>Note entered 02/20/12 by BEAL, MICHELE S.
Reserve funds for LaserFiche implementation project for the College of Geosciences Dean's Office.

ROUTING NOTES

There are no Routing notes for this document.

Example: OI-Over-realized Income



Canopy
The Texas A&M University System

EPA FFX FRS Routing System Campus: TEXAS A&M UNIVERSITY (02) Fiscal Year: 2012 Set CO/FY

Main Menu Routing Document
Inbox Enroute Outbox Document Global Queue Profile

Document: DBR02U204763 Routing Action: Select an action... Submit

Core Information

DBR Document: U204763 Document FY: 2012

Routing Document: DBR02U204763 (Routing Document Report)

Summary: MOVING OVER REALIZED INCOME Total: \$5,025.00
Released: 02/16/2012 Route Status: Final (FN)
By: Kubena, Rebecca G Requested Action:
Justification: OVER-REALIZED INCOME (OI)
Attachments:

SOURCE ACCOUNT INFORMATION

Source Account	Object Code	Dept	Sub Dept	Description	Amount
211150-00000	0001	EAHR		FIELD TRIP EHRD 628	\$5,025.00

DESTINATION ACCOUNT INFORMATION

Item	Destination Account	Object Code	Dept	Sub Dept	Description	Amount	Mandatory
1	211150-00000	1000	EAHR		FIELD TRIP EHRD 628	\$5,025.00	<input type="checkbox"/>

COMPLETED FYIS RECIPIENT

There are no FYIs for this document.

DBR NOTES

Text

>>Note entered 02/16/12 by KUBENA, REBECCA G
MOVING FOR FY 12 EXPENSES

ROUTING NOTES

There are no Routing notes for this document.

Add Notes

Example: FB-Fund Balance Transfer



Canopy
The Texas A&M University System

EPA FFX FRS Routing System Campus: TEXAS A&M UNIVERSITY (02) Fiscal Year: 2012 Set GO/FY

Main Menu Routing Document
Inbox Enroute Outbox Document Global Queue Profile

Document: DBR02U204784 Routing Action: Select an action... Submit

Core Information

DBR Document: U204784 Document FY: 2012

Routing Document: DBR02U204784 (Routing Document Report)

Summary: Fund Balance Transfer Total: \$20,000.00
Released: 02/19/2012 Route Status: Final (FN)
By: Daniel, Daryl G Requested Action:
Justification: TRANSFER FROM FUND BALANCE (FB)
Attachments:

SOURCE ACCOUNT INFORMATION

Source Account	Object Code	Dept	Sub Dept	Description	Amount
020360		QEMG		TAMUQ STUDY ABROAD PROGRAM	\$20,000.00

DESTINATION ACCOUNT INFORMATION

Item	Destination Account	Object Code	Dept	Sub Dept	Description	Amount	Mandatory
1	203600-00000	1000	QEMG		TAMUQ STUDY ABROAD PROGRAM	\$20,000.00	<input type="checkbox"/>

COMPLETED FYIS RECIPIENT

There are no FYIs for this document.

DBR NOTES

Text

>>Note entered 02/19/12 by DANIEL, DARYL G
Move revenue from fund balance for expenses.

ROUTING NOTES

There are no Routing notes for this document.

Add Notes

Example: IB-Initial Budget

Canopy
The Texas A&M University System

EPA FFX FRS Routing System Campus: TEXAS A&M UNIVERSITY (02) Fiscal Year: 2012

Main Menu Routing Document
Inbox Enroute Outbox Document Global Queue Profile

Document: DBR02U204642 Routing Action: Select an action... Submit

Core Information

DBR Document: [U204642](#) Document FY: 2012

Routing Document: DBR02U204642 (Routing Document Report)

Summary: SET UP INITIAL BUDGET \$70,000.00

Released: 02/13/2012 Date Status: Final (FN)

By: Curtis, Kari A Requested Action:

Justification: INITIAL BUDGET (IB)

Attachments:

SOURCE ACCOUNT INFORMATION

Source Account	Object Code	Dept	Sub Dept	Description	Amount
020996		SABR	PTHU	SABR - MONGOLIA CONSERVATION GENETI	\$70,000.00

DESTINATION ACCOUNT INFORMATION

Item	Destination Account	Object Code	Dept	Sub Dept	Description	Amount	Mandatory
1	209960-00000	0001	SABR	PTHU	SABR - MONGOLIA CONSERVATION GENETI	\$35,000.00	<input type="checkbox"/>
2	209960-00000	1000	SABR	PTHU	SABR - MONGOLIA CONSERVATION GENETI	\$35,000.00	<input type="checkbox"/>

COMPLETED FYIS RECIPIENT

Item	Name	Home Campus	Home Dept	Home Sub Dept
1	Weers, Emily F	02	AABS	

DBR NOTES

Text

>>Note entered 02/13/12 BY CURTIS, KARI A
SET UP INITIAL BUDGET- REV WILL BE STUDENT FEE- \$10 STUDNETS X \$3500/E
ACH

ROUTING NOTES

Justification IB
GL source to
mapped SL
Revenue &
Expense pools

Notes on where
funds will come
from

Example: OT-Other

Canopy
The Texas A&M University System

EPA FFX FRS Routing System Campus: TEXAS A&M UNIVERSITY (02) Fiscal Year: 2012 Set CG/FY

Main Menu Routing Document
Inbox Enroute Outbox Document Global Queue Profile

Document: DBR02U204830 Routing Action: Select an action... Submit

Core Information

DBR Document: U204830 Document FY: 2012

Routing Document: DBR02U204830 (Routing Document Report)

Summary: support for table at fundraiser Total: \$1,000.00

Released: 02/21/2012 Route Status: Final (FN)

By: McClain, Beverly J Requested Action:

Justification: OTHER (SEE NOTES) (OT)

Attachments:

SOURCE ACCOUNT INFORMATION

Source Account	Object Code	Dept	Sub Dept	Description	Amount
500149-00000	1000	CLED		DEVEL FEE RETURN - EDUCATION	\$1,000.00

DESTINATION ACCOUNT INFORMATION

Item	Destination Account	Object Code	Dept	Sub Dept	Description	Amount	Mandatory
1	511332-00000	1000	CLLA		DEVELOPMENT ACTIVITIES-LIBERAL ARTS	\$1,000.00	<input type="checkbox"/>

COMPLETED FYIS RECIPIENT

Item	Name	Home Campus	Home Dept	Home Sub Dept
1	Hanks, Cheryl L	02	CLLA	

DBR NOTES

Text

>>Note entered 02/21/12 by MCCLAIN, BEVERLY J
Support for table at a fundraiser where other faculty from the university will be attending and networking

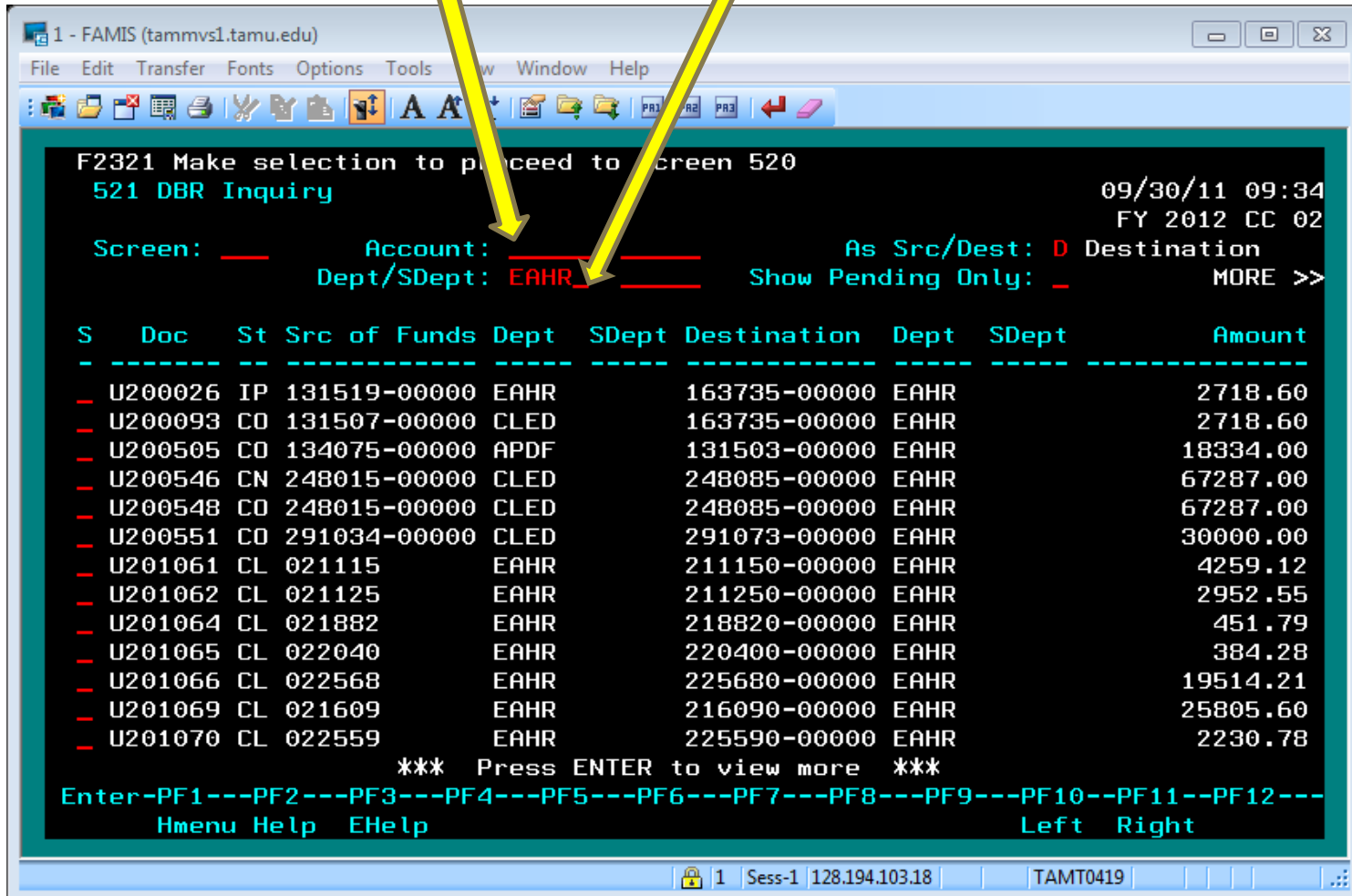
ROUTING NOTES

There are no Routing notes for this document.

Notes are Required

Screen 521: Inquiring on a DBR

by account number or department



F2321 Make selection to proceed to Screen 520
521 DBR Inquiry

09/30/11 09:34
FY 2012 CC 02

Screen: _____ Account: _____ As Src/Dest: D Destination
Dept/SDept: EAHR _____ Show Pending Only: _ MORE >>

S	Doc	St	Src of Funds	Dept	SDept	Destination	Dept	SDept	Amount
-	U200026	IP	131519-00000	EAHR		163735-00000	EAHR		2718.60
-	U200093	CD	131507-00000	CLED		163735-00000	EAHR		2718.60
-	U200505	CD	134075-00000	APDF		131503-00000	EAHR		18334.00
-	U200546	CN	248015-00000	CLED		248085-00000	EAHR		67287.00
-	U200548	CD	248015-00000	CLED		248085-00000	EAHR		67287.00
-	U200551	CD	291034-00000	CLED		291073-00000	EAHR		30000.00
-	U201061	CL	021115	EAHR		211150-00000	EAHR		4259.12
-	U201062	CL	021125	EAHR		211250-00000	EAHR		2952.55
-	U201064	CL	021882	EAHR		218820-00000	EAHR		451.79
-	U201065	CL	022040	EAHR		220400-00000	EAHR		384.28
-	U201066	CL	022568	EAHR		225680-00000	EAHR		19514.21
-	U201069	CL	021609	EAHR		216090-00000	EAHR		25805.60
-	U201070	CL	022559	EAHR		225590-00000	EAHR		2230.78

*** Press ENTER to view more ***

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
Hmenu Help EHelp Left Right

1 Sess-1 128.194.103.18 TAMT0419

Rejected DBRs









- Anyone along the routing path may reject a DBR for revision.
- DBRs return to the Creator
- Steps for Revision:
 - Reopen (Canopy FRS/DBR/Document), correct, and close/reroute.
 - Add additional notes to Document Notes

How To Access Canopy Site

- Go to:
<http://www.tamusc.edu/offices/famis/canopy/>
- Then Canopy Production
- Enter FAMIS User ID and password
- See sample screen shot next slide

Canopy Screen for Sign-In

Address  <https://lab1.sago.tamus.edu/Training/canopytwo/Login.aspx>   Go  Links 


WEB ENABLED BPP/FAMIS

Training Version

Canopy Login - The Texas A&M University System

FAMIS User Id:

Password:

Login

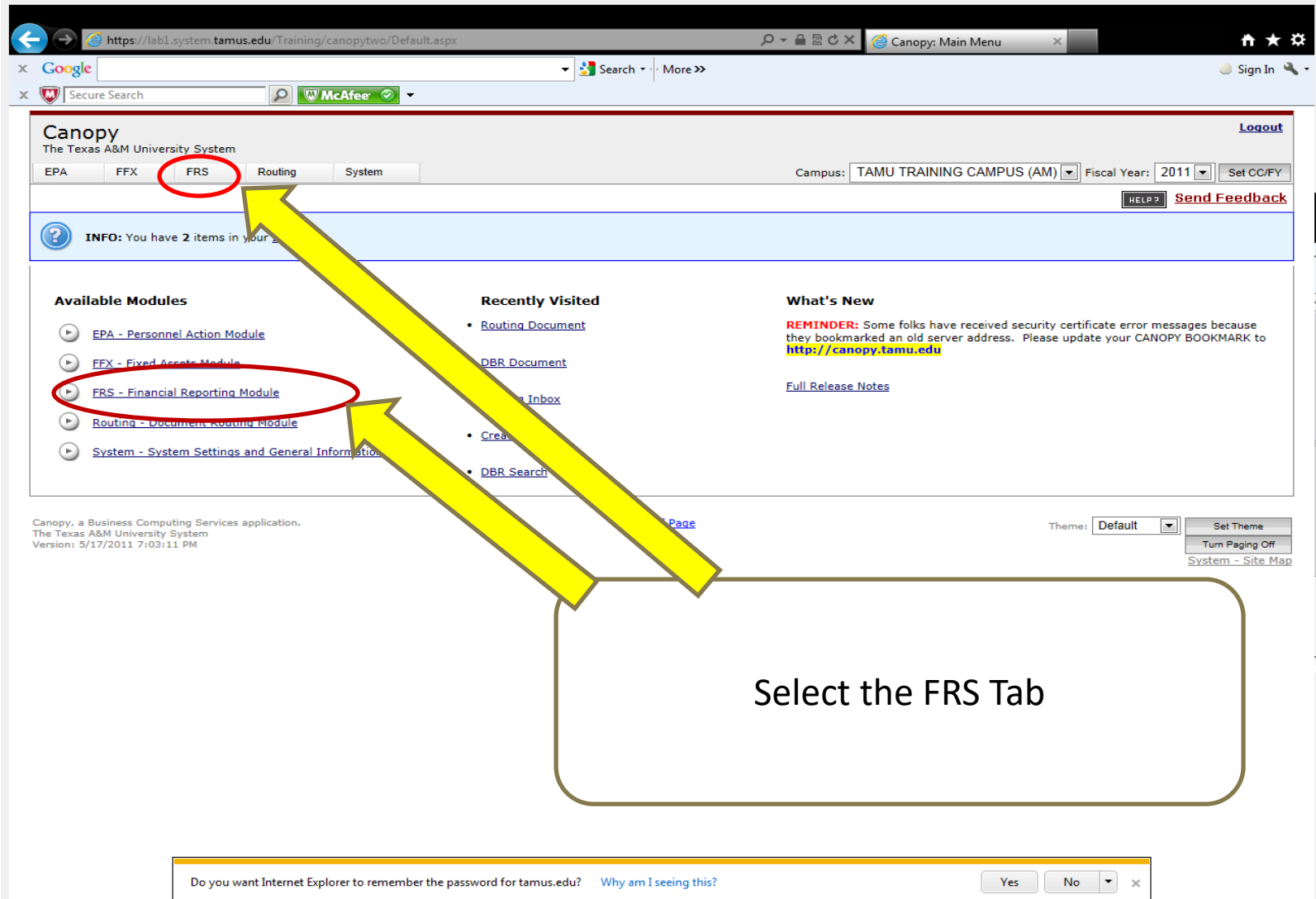
[Change Password](#)

This computer system and data herein are available only for authorized purposes by authorized users. Use for any other purpose may result in administrative/disciplinary actions or criminal prosecution against the user. Usage may be subject to security testing and monitoring. Applicable privacy laws establish the expectations of privacy.

For additional information please see:
<http://cis.tamu.edu/security/tos/>

[Click here to go to Production version](#)

Canopy Menu



The screenshot shows the Canopy Main Menu interface. At the top, the browser address bar displays <https://lab1.system.tamus.edu/Training/canopytwo/Default.aspx>. The page header includes the Canopy logo, navigation tabs (EPA, FFX, FRS, Routing, System), and user information (Campus: TAMU TRAINING CAMPUS (AM), Fiscal Year: 2011). The FRS tab is circled in red. Below the header, the 'Available Modules' section lists several options, with 'FRS - Financial Reporting Module' circled in red. A yellow arrow points from the 'FRS' tab to the 'FRS - Financial Reporting Module' link. Another yellow arrow points from a text box at the bottom to the 'FRS - Financial Reporting Module' link. The text box contains the instruction 'Select the FRS Tab'. At the bottom of the page, a small dialog box asks: 'Do you want Internet Explorer to remember the password for tamus.edu? Why am I seeing this?' with 'Yes' and 'No' buttons.

Canopy
The Texas A&M University System

EPA FFX **FRS** Routing System

Campus: TAMU TRAINING CAMPUS (AM) Fiscal Year: 2011 Set CC/FY

INFO: You have 2 items in your...

Available Modules

- EPA - Personnel Action Module
- FFX - Fixed Assets Module
- FRS - Financial Reporting Module**
- Routing - Document Routing Module
- System - System Settings and General Information

Recently Visited

- Routing Document
- DBR Document
- DBR Search

What's New

REMINDER: Some folks have received security certificate error messages because they bookmarked an old server address. Please update your CANOPY BOOKMARK to <http://canopy.tamu.edu>

Full Release Notes

Canopy, a Business Computing Services application.
The Texas A&M University System
Version: 5/17/2011 7:03:11 PM

Theme: Default Set Theme Turn Paging Off System - Site Map

Do you want Internet Explorer to remember the password for tamus.edu? Why am I seeing this? Yes No

Canopy Menu Selections

The screenshot shows the Canopy Financial Reporting System interface. The browser address bar displays the URL: <https://lab1.system.tamus.edu/Training/canopytwo/Modules/FRS/FrsDefault.aspx>. The page header includes the Canopy logo and the text "The Texas A&M University System". The main navigation bar shows tabs for EPA, FFX, FRS (highlighted with a red bracket), Routing, and System. The FRS tab is active, and a dropdown menu is displayed. The dropdown menu lists various options: Search, Account, Batch, Prep Budget, DBR (highlighted with a red box), DCR, Invoices, Payroll, Preliminary Assets, Purch Documents, Receiving, Tables, Vendors, and Vouchers. The DBR option is selected, and a sub-menu is displayed with the following options: DBR Search, DBR Document, and Create DBR (highlighted with a red oval). The right side of the page shows the Campus dropdown set to "TAMU TRAINING CAMPUS (AM)" and the Fiscal Year dropdown set to "2011". There is also a "Set CC/FY" button. A "Logout" link is visible in the top right corner. A "HELP?" button and a "Send Feedback" link are also present. A text box on the right side of the page contains the following instructions: "A dropdown box will appear", "Select DBR, then", and "Select Create DBR".

Canopy
The Texas A&M University System

EPA FFX **FRS** Routing System

Campus: TAMU TRAINING CAMPUS (AM) Fiscal Year: 2011 Set CC/FY

Main Menu FRS

- Search
- Account
- Batch
- Prep Budget
- DBR**
 - DBR Search
 - DBR Document
 - Create DBR**
- DCR
- Invoices
- Payroll
- Preliminary Assets
- Purch Documents
- Receiving
- Tables
- Vendors
- Vouchers

A dropdown box will appear
Select DBR, then
Select Create DBR

Canopy DBR entry Screen

Canopy
The Texas A&M University System

EPA FFX FRS Routing System Campus: TAMU TRAINING CAMPUS (AM) Fiscal Year: 2011 Set CC/FY

Main Menu ▾ FRS ▾ DBR ▾ Create DBR

DBR Search DBR Document Create DBR

DBR Create

Doc ID: ****NEW****

Description:

Justification Code:

Source of Funds

Total Amount \$

Account: -- OR --
type in an account number:

Subcode:

Destination of Funds

	Account	Subcode	Amount
01	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
02	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
03	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
04	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
05	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
06	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
07	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
08	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
09	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
10	<input type="text"/>	<input type="text"/>	\$ <input type="text" value="0.00"/>
Total Destinations Amount			\$0.00

Create Document

Canopy, a Business Computing Services application.
The Texas A&M University System
Version: 5/17/2011 7:03:11 PM

Top of Page

Theme: Set Theme
Turn Paging Off
System - Site Map

Enter your data on this
screen

- 1) justification code
- 2) Description
- 3) account numbers and sub-codes
- 4) amounts

“Creation” Differences in Canopy

- Drop down Menus
- Description (Summary)
- Account and support account in one field
- Create on New tab; edit on Document tab
- Links to Routing (like Screen 914) from Document tab.
- Add Notes, FYI, additional Accounts on Document tab
- Attach PDF files
- Add Ref 4 in Dept Ref: field on Document tab
- “Help” steps on Document tab
- Cancel is like PF4

Recommendations

- Do not use the word “Transfer” as the sole Summary/Description.
- Make the Summary explicit and specific.
- Add revision notes to the *DBR / Document* notes instead of the *Routing* notes.
- Don’t assume anything is obvious.
- In Canopy, remember to “Submit” actions and Save edits.

Summary

- A DBR is an automated Fiscal Request
- Be aware of **Transactions Not Allowed**
- Don't forget to Close and Route the document
- You can inquire on a DBR on FAMIS screen 521 or the Search tab within Canopy, FRS/DBR tab.
- FAMIS Screen 914 or Canopy routing
Document ID will show the desk location of the DBR.
 - (see examples on following pages)

Example of FAMIS Screen 914

for location of document in routing path



```
1 - FAMIS (tammvs1.tamu.edu)
File Edit Transfer Fonts Options Tools View Window Help
[Icons]

914 Document Routing History                                02/21/12 15:29
                                                         CC 02

Screen: ____ Document: DBR02U204827

                                                         Position at line: ____

Ln      Description
1 The following people have seen this document:
2   Submitted      02/21/12 15:18  CURTIS, KARI A      (979-458-3621)
3   Approved       02/21/12 15:21  WEERS, EMILY F   (979-458-3621)
4   Signed(A)      02/21/12 15:21  WEERS, EMILY F   (979-458-3621)
5 This document is currently in CC 02 office DBR OFFICE
6 on desk FA1-DESK - Arrival Date: 02/21/2012 15:21
7 Desk workers are:
8   HAMBLIN, CHARLES R      (979-845-2044)
9   KETTLER, LINDA B      (sub) (979-845-0978)
10 The following people have an Info/Notify copy of this document:
11 Info            02/21/12 15:21  CURTIS, KARI A   (979-458-3621)
12 ***** POTENTIAL ROUTING PATH *****
13 OFFICE:          DESK:          DEPT/SUB DEPT:
14   02-DBR OFFICE   1ST LEVEL
15   02-DBR OFFICE   PROBLEM

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
      Hmenu Help                                Names Bck   Fwd

1 Sess-1 128.194.103.18 TAMT2387
```

Example of Canopy Screen

locating the DBR along the routing path



https://apps2.system.tamusc.edu/CanopyTwo/Modules/Routing/Document.aspx?routeDocId=DBR02U204827

DBR02U204827

1 | Weers, Emily F | 02 | AABS | Delete

DBR NOTES

Text

>>Note entered 02/21/12 BY CURTIS, KARI A
CORRECT ORIGINAL DBR- ORIGINAL BUDGET WAS SETUP IN WRONG SL

Add Notes

ROUTING NOTES

There are no Routing notes for this document.

Add Notes

DOCUMENT HISTORY

Desk	Fwd Name	Office	Date	Name	Phone	Action
CREATE DSK			2/21/2012 3:18:23 PM	Curtis, Kari A	979-458-3621	Submitted
PTHRU APP		02-AABS	2/21/2012 3:21:52 PM	Weers, Emily F	979-458-3621	Approved
SIGNER DSK		02-AABS	2/21/2012 3:21:52 PM	Weers, Emily F	979-458-3621	Signed(A)

CURRENT LOCATION

Desk	Fwd Name	Office	Date	Name	Phone	Action
FA1-DESK		02-DBR OFFICE	2/21/2012 3:21:52 PM	Hamblin, Charles R (Sub) Kettler, Linda B	979-845-2044 979-845-0978	Approval Pending

DOCUMENT PATH (PENDING)

Office	Desk	Name	Phone	Department	Action
02-DBR OFFICE	1ST LEVEL	Kettler, Linda B (Sub) Phair, Deborah L (Sub) Wright, Deborah G (Sub) Guillory, Janet S	979-845-0978 979-845-8119 979-862-1622 979-845-8143		ENROUTE
02-DBR OFFICE	PROBLEM	Hamblin, Charles R (Sub) Kettler, Linda B	979-845-2044 979-845-0978		POST

DEPT ROUTING

Desk	Fwd Name	Office	Date	Name	Dept	Action
		AABS		Study Abroad Programs - Pass Thru	02-SABR-PTHRU	Routing Completed

DOCUMENT HELD BY

No records found to display.

FYI COPY

Resource Information

- Website Information:
 - <https://fmo.tamu.edu/operational-accounting/index.html>
- Operational Accounting:
 - Alan Stilley – 845-2044 or astilley@tamu.edu
 - Linda Kettler – 845-0978 or l-kettler@tamu.edu
- FAMIS Training/ Security
 - accesshelp@tamu.edu or 458-5555