

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
<b>001</b>	<b>FRS Main Menu</b>	<b>001</b>
	Provides a list of all the menus available to use FAMIS functions.	
<b>002</b>	<b>GL 6 Digit Account (FSA)</b>	<b>M01</b>
	Used to create and/or maintain 6 digit General Ledger (GL) accounts.	
<b>003</b>	<b>GL 10 Digit Maintenance</b>	<b>M01</b>
	Used to view account control descriptions and create/ modify/ display 10-digit General Ledger (GL) accounts.	
<b>004</b>	<b>GL Attributes 2</b>	<b>M01</b>
	Used to create/modify/display General Ledger (GL) attributes.	
<b>006</b>	<b>SL 6 Digit</b>	<b>M01</b>
	Used to create and/or maintain 6 digit Subsidiary Ledger (SL) account.	
<b>06B</b>	<b>SL Account Dollar Totals</b>	<b>M03</b>
	Used to display general category control totals for a Support Account.	
<b>007</b>	<b>SL 10 Digit</b>	<b>M01</b>
	Used to freeze account activity or activate line item budgeting for a 10-digit Subsidiary Ledger (SL) accounts.	
<b>008</b>	<b>SL Attributes 2</b>	<b>M01</b>
	Used to create/ modify/ display Subsidiary Ledger (SL) attributes.	
<b>08B</b>	<b>SL Delegation of Authority</b>	<b>M01</b>
	Not currently used.	
<b>08C</b>	<b>Effort Category Updates</b>	<b>M01</b>
	Used to update only the effort category for a Subsidiary Ledger.	
<b>009</b>	<b>SL Grant/Contract Attributes</b>	<b>M01</b>
	Used to create/ modify/ display Subsidiary Ledger (SL) grant/ contract data.	
<b>010</b>	<b>Annual/Monthly Budgets</b>	<b>M02</b>
	Used to enter budget data to Subsidiary Ledger (SL).	
<b>10A</b>	<b>Support Account Budgets</b>	<b>M02</b>
	Used to enter budget data to Support Accounts (SA).	
<b>10B</b>	<b>Budget Entry</b>	<b>M02</b>
	Used to enter budget data for Subsidiary Ledger accounts.	
<b>10C</b>	<b>SL Budget Controls</b>	<b>M02</b>
	Used to enter budget category control, category protection, tolerance percents, and tolerance amounts for the ABR categories of a 6 digit Subsidiary Ledger. An amount to exclude from bottom line control can also be specified.	
<b>10D</b>	<b>Support Account Budget Controls</b>	<b>M02</b>

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	Used to enter budget category control, category protection, tolerance percents, and tolerance amounts for the ABR categories of an 11 digit Support Account. An amount to exclude from bottom line control can also be specified.	
<b>011</b>	<b>Encumbrances</b>	<b>M02</b>
	Used to record monetary commitments against an account.	
<b>012</b>	<b>Receipts</b>	<b>M02</b>
	Used to record money received by the institution.	
<b>013</b>	<b>Disbursements</b>	<b>M02</b>
	Used to record money paid out by the institution.	
<b>014</b>	<b>Journal Entries</b>	<b>M02</b>
	Used to make corrections or adjustments to accounts, or to make accounting entries which require the direct posting of an amount to two separate accounts.	
<b>14A</b>	<b>Indirect Cost Journal Entries</b>	<b>M02</b>
	Used to manually post indirect cost transactions. These are normally posted via a batch process.	
<b>015</b>	<b>Beginning Balances</b>	<b>M02</b>
	Used for posting balances during implementation.	
<b>016</b>	<b>Bank Transfers</b>	<b>M02</b>
	Used for processing a monetary transfer between banks.	
<b>017</b>	<b>Suspense Update</b>	<b>M02</b>
	Used for processing items that have been put in suspense by interface programs.	
<b>018</b>	<b>GL 6 Digit List</b>	<b>M03, M08, M09</b>
	Used to display balance sheet information about a specified 6-digit General Ledger (GL) account.	
<b>019</b>	<b>SL 6 Digit List with Category Totals</b>	<b>M03, M08</b>
	Used to display revenue/expense information about a specified 6-digit Subsidiary Ledger (SL) account.	
<b>020</b>	<b>SL OC 10 Digit List</b>	<b>M03</b>
	Used to list the open commitment data for a particular 10-digit Subsidiary Ledger (SL) account, along with the summary for that account.	
<b>021</b>	<b>OC File List</b>	<b>M03</b>
	Used to list all open commitments (OC) for a particular 6-digit Subsidiary Ledger (SL) account.	
<b>022</b>	<b>Open Commitments by User Ref or PO</b>	<b>M03</b>
	Used to list all open commitments (OC) by user reference number or purchase order.	
<b>023</b>	<b>Transaction Inquiry by Account</b>	<b>M03, M08</b>

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	Used to list detail transactions previously entered against a specified General Ledger (GL) or Subsidiary Ledger (SL) account.	
<b>024</b>	<b>FA Session/Batch Header List</b>	<b>M03</b>
	Lists processed FA batches	
<b>025</b>	<b>Compound Journal Entry</b>	<b>M02</b>
	Used to process journal entries from one account to multiple other accounts.	
<b>026</b>	<b>OC Inquiry by Reference</b>	<b>M03</b>
	Used to view the status of an open commitment, sorted by value in reference #1.	
<b>027</b>	<b>Transaction Inquiry by Batch</b>	<b>M03, M08</b>
	Used to view detail transactions in a specified FA batch.	
<b>028</b>	<b>Create/Maintain Bank Accounts</b>	<b>M01</b>
	Used to create or change data for a bank account.	
<b>029</b>	<b>Account Search</b>	<b>M01, M03, M08</b>
	Used to get a listing of accounts either by department or responsible person.	
<b>030</b>	<b>FA Batch Initialize</b>	<b>M02</b>
	Used to control the processing of data and to provide an audit trail.	
<b>031</b>	<b>Open Commitments by Vendor ID</b>	<b>M03</b>
	Used to display encumbrances by Vendor ID (mainly for purchasing encumbrances).	
<b>032</b>	<b>SL Budget Data List</b>	<b>M03</b>
	Used to list current and historical Budget information about a specified SL account.	
<b>033</b>	<b>SL Annual 10 Digit Activity by Month</b>	<b>M03</b>
	Used to display the monthly accumulated summary of activity on an SL account.	
<b>034</b>	<b>SL Summary by Budget Pool</b>	<b>M03</b>
	Used to display summary data for budget pools at the SL level.	
<b>035</b>	<b>Interdepartmental Transfers</b>	<b>M02</b>
	Used to enter multiple journal entries	
<b>036</b>	<b>Cash Sales/Receipts Clearing</b>	<b>M02</b>
	Used to distribute single cash deposits among specific General Ledger and Subsidiary Ledger accounts.	
<b>037</b>	<b>Cash Disbursements Clearing</b>	<b>M02</b>
	Used to distribute a single disbursement transaction for cash advancements to specific General Ledger and Subsidiary Ledger accounts.	
<b>039</b>	<b>GL Mapped SLs</b>	<b>M01</b>

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	Used to view SLs that are mapped to a specified General Ledger. Selection of General Ledger will transfer to Screen 2, SL will transfer to Screen 6. Specific transfer screen can be specified on the Action Line.	
<b>040</b>	<b>GL 10 Digit Snapshot</b>	<b>M03</b>
	Used to view current and historical data associated with a 10-digit General Ledger account.	
<b>041</b>	<b>SL 10 Digit Snapshot</b>	<b>M03</b>
	Used to view current and historical data associated with a 10-digit SL account.	
<b>042</b>	<b>OC Record Snapshot</b>	<b>M03</b>
	Used to view the status of an open commitment.	
<b>043</b>	<b>GL Flag Maintenance</b>	<b>M01</b>
	Used to set or reset General Ledger (GL) flags at the 6 digit or 10 digit level.	
<b>044</b>	<b>SL Flag Maintenance</b>	<b>M01</b>
	Used to set or reset Subsidiary Ledger (SL) flags at the 6 digit or 10 digit level.	
<b>045</b>	<b>OC Flag Maintenance</b>	<b>M01</b>
	Used to set or reset an open commitment (OC) flag.	
<b>046</b>	<b>Transactions For a Month by Ref Nbr</b>	<b>M03, M08</b>
	Used to find all transactions posted in a given month against a specified SL account beginning at a specific reference 2 number.	
<b>047</b>	<b>Transactions Inquiry on Ref Nbr 2</b>	<b>M03, M08</b>
	Used to find transactions posted in a specific month by reference 2 (FAMIS Voucher number).	
<b>048</b>	<b>Transactions Inquiry by Account/ Subcode/ Month</b>	<b>M03, M08</b>
	Used to find what transactions were posted against an account in a given month by specifying a month, account and subcode.	
<b>049</b>	<b>Detail Account Statement</b>	<b>M03, M09</b>
	Used to display detailed data for a Subsidiary Ledger account.	
<b>050</b>	<b>Dept Support Account Attributes</b>	<b>M05</b>
	Used by departments to create and/or maintain data for an 11 digit Support Account (SA).	
<b>051</b>	<b>Support Account Attributes</b>	<b>M05</b>
	Used by business office to create and/or maintain data for an 11 digit Support Account (SA).	
<b>51B</b>	<b>Support Account Dollar Totals</b>	<b>M05</b>
	Used to display direct, indirect, and bottom line dollar totals at a Support Account level.	

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<b>51C</b>	<b>SA Effort Category Updates</b>	<b>M05</b>
	Used to maintain the 11 digit (SA) effort category which overrides the 6 digit (SL) effort category.	
<b>052</b>	<b>Support Account Attributes 2</b>	<b>M05</b>
	Used by business office to create and/or maintain data for an 11 digit Support Account (SA).	
<b>52B</b>	<b>SA Delegation of Authority</b>	<b>M01</b>
	Not currently used.	
<b>053</b>	<b>SA Budget Move</b>	<b>M05</b>
	Used to move budget from one Support Account (base included) to another Support Account within the same SL. **Currently uses security of SL and not SA.**	
<b>054</b>	<b>Support Account Flag Maintenance</b>	<b>M05</b>
	Used to set flags for a Support Account	
<b>055</b>	<b>Support Account 15 Digit Maintenance</b>	<b>M05</b>
	Used to freeze a 15 digit account from future activity.	
<b>056</b>	<b>SA Transaction Move</b>	<b>M05</b>
	Used to move or split an expenditure or revenue transactions from one Support Account (base included) to another within the same SL.	
<b>057</b>	<b>Departmental Encumbrances</b>	<b>M05</b>
	Used to adjust wage or benefit encumbrances.	
<b>060</b>	<b>SA OC 15 Digit List</b>	<b>M05</b>
	Lists the open commitment activity related to a 15 digit Support Account.	
<b>061</b>	<b>SA OC File List</b>	<b>M05</b>
	Lists information on open commitments against a specified Support Account.	
<b>062</b>	<b>SA Open Commitments by User Ref or PO Number</b>	<b>M05</b>
	Used to display encumbrance data for an 11 digit Support Account.	
<b>063</b>	<b>Transaction Inquiry by Support Account</b>	<b>M05, M08</b>
	Used to list detail transactions entered against a specified Support Account.	
<b>064</b>	<b>Support Account Budget Data List</b>	<b>M05</b>
	Used to list current and historical Budget information about a specified Support Account.	
<b>065</b>	<b>SA Summary for SL with Category Totals</b>	<b>M05</b>
	Used to display summary data for category totals at the Support Account level.	
<b>066</b>	<b>SA OC Inquiry by Reference</b>	<b>M05</b>
	Used to view the status of an open commitment for a Support Account.	

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068	<b>Support Account Search</b>	<b>M05, M08</b>
	Used to get a listing of Support Accounts by either department or responsible person.	
069	<b>11 Digit List With Category Totals</b>	<b>M05, M08</b>
	Used to display revenue and expense information about a specified 11-digit Support Account.	
071	<b>Support Accounting 15 Digit Snapshot</b>	<b>M05</b>
	Used to view current and historical information associated with a 15-digit Support Account.	
072	<b>Support Accounting OC Record Snapshot</b>	<b>M05</b>
	Used to view the status of an open commitment for a Support Account.	
073	<b>SA Annual 15 Digit Activity by Month</b>	<b>M05</b>
	Used to display the monthly accumulated summary of activity on a Support Account.	
074	<b>SA Summary by Budget Pool</b>	<b>M05</b>
	Used to display summary data for budget pools at the SA level.	
076	<b>Transactions for a Month by Reference Number 2 or 4</b>	<b>M05</b>
	Used to view transactions by entering the voucher number.	
077	<b>Transaction Inquiry on Reference Number 2 or 4</b>	<b>M05</b>
	Used to view detail transactions in a specified FA batch.	
078	<b>Transaction Inquiry by Account/ Subcode/Month</b>	<b>M05</b>
	Used to view detail transactions by account number, month, or subcode.	
079	<b>SA Detail Account Statement for a Month</b>	<b>M05, M09</b>
	Used to view detail Support Account transactions for a specified month.	
080	<b>Inquiry by Subcode</b>	<b>M08</b>
	Used to display all accounts that have had activity for a subcode.	
081	<b>Detail Transaction by Subcode</b>	<b>M08</b>
	Used to view detailed transactions for a subcode starting at a specified account.	
085	<b>Interdepartmental Transfers Between Parts</b>	<b>M02</b>
	Used to enter multiple journal entries between members of TAMUS.	
086	<b>Interdepartmental Transfers Between Parts Inquiry</b>	<b>M02</b>
	Used to view interdepartmental transfers between Parts.	
090	<b>Form 500 Tracking</b>	<b>M03</b>

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SCR	SCREEN TITLE	MENU
	Displays all actions taken against a specified PIN, and is used primarily to find and track Form 500 actions processed in FAMIS.	
<b>101</b>	<b>Vendor Number Search</b>	<b>M11, M21</b>
	Entering a vendor identification number or portion of a vendor name will search for the vendor.	
<b>102</b>	<b>Vendor Name Search</b>	<b>M11</b>
	Entering either a complete or partial vendor name will bring up a listing with all vendors 500 actions processed in FAMIS.	
<b>103</b>	<b>Vendor Add/Modify</b>	<b>M11</b>
	Used to set up a new vendor or make modifications to an existing vendor.	
<b>104</b>	<b>Voucher Create</b>	<b>M12</b>
	Used to enter regular vouchers	
<b>105</b>	<b>Voucher Header Modify</b>	<b>M12</b>
	Used to modify information entered on screen 104. However, to change the amount, you must use screen 125.	
<b>106</b>	<b>Unpaid Voucher Drop</b>	<b>M12</b>
	Used to delete a voucher entered on screens 104 or 108, before it is paid.	
<b>107</b>	<b>Voucher Line Item Modify w/o Actg</b>	<b>M12</b>
	Used to add/modify voucher line item information.	
<b>108</b>	<b>Credit Memo</b>	<b>M12</b>
	Used to enter a credit that the vendor has given the customer (agency or institution).	
<b>109</b>	<b>Prepaid Voucher Create/Mod</b>	<b>M12</b>
	Used to enter or modify a voucher for prepaid goods and services and to post a check manually produced outside FAMIS.	
<b>110</b>	<b>Void Check</b>	<b>M12</b>
	voids a check on the check reconciliation file and marks the voucher record as void. This may be a check from the check cycle (originally entered on screen 104) or from a prepaid voucher (screen 109).	
<b>111</b>	<b>Pending Voucher Create / Modify</b>	<b>M12</b>
	Used to create or modify a pending voucher that creates an encumbrance, but does not post as an expenditure.	
<b>112</b>	<b>Pending Voucher Create / Modify with P.O. Numbers</b>	<b>M12</b>
	Used to create or modify a pending voucher. It does not create a new encumbrance because one already exists. A PFkey will cause the pending voucher to post an expenditure.	
<b>113</b>	<b>Post a Range of Pending Vouchers</b>	<b>M12</b>
	Used to post a group of pending vouchers by a specified voucher range.	

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SCR	SCREEN TITLE	MENU
114	<b>Pending Interest Voucher Modify</b>	M12
	Used to modify the account on a pending interest voucher.	
115	<b>Pending State Interest Voucher Create/Mod</b>	M12
	Used to manually post state interest items.	
116	<b>Prepaid Credit Memo</b>	M12
	Used to enter a credit memo for a prepaid voucher.	
117	<b>Void FAMIS Trace Nbr</b>	M12
	voids an ACH transaction, marks the voucher record as void, and backs out the accounting.	
119	<b>Prepaid Voucher Amount Modify</b>	M12
	Used to change the amount of a prepaid voucher entered on screen 109. Updates both the check reconciliation file and the voucher file.	
120	<b>Vendor Alias Maintenance</b>	M11, M21
	Lists all aliases for a specified vendor. Used to add or delete aliases.	
124	<b>Session/Batch Header List</b>	M11
	Provides a list of all AP session/batches processed in FAMIS.	
125	<b>Voucher Amount Modify</b>	M12
	Used to change the amount of a voucher entered on screen 104. Must be done before the voucher is paid.	
126	<b>Revolving Check Receipt</b>	M13
	Updates the state voucher file to record the receipt of the check from the state. This is only done for multi-vendor vouchers.	
127	<b>Transaction Inquiry by Batch</b>	M08, M11
	Provides a detailed listing of transactions processed in a specified AP batch.	
130	<b>AP Batch Initialize</b>	M12
	Used to open a session/batch so accounts payable transactions may be entered.	
131	<b>Preview Flag Reset</b>	M12
	Used to view a voucher that has been placed on 'Preview Hold' by the agency. (Not Used)	
132	<b>Vendor History</b>	M11, M21
	Provides historical information on a specified vendor.	
134	<b>Revolving Voucher Create</b>	M13
	Used to enter a revolving voucher. The multi vendor voucher requests reimbursement from the state.	
135	<b>Revolving Voucher Amount Modify</b>	M13



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	Modifies the amount of a revolving voucher entered on screen 134. Must be done before the voucher is paid.	
<b>136</b>	<b>Revolving Voucher Drop</b>	<b>M13</b>
	Used to delete a revolving voucher created on screen 134.	
<b>137</b>	<b>Void Revolving Check</b>	<b>M13</b>
	Used to void a check created in the check cycle as a result of a voucher entered on screen 134 or	
<b>139</b>	<b>Prepaid Revolving Voucher</b>	<b>M13</b>
	Used to request payment from the state for expenses previously paid by the agency. Also records the check created outside FAMIS for expenses.	
<b>141</b>	<b>Change Src. State to State</b>	<b>M13</b>
	Used to change the source of an expenditure from one account or state bank to another account or state bank.	
<b>142</b>	<b>Change Src. Local to Local</b>	<b>M13</b>
	Used to change the source of an expenditure from one account or local bank to another account or local bank.	
<b>143</b>	<b>Vendor Flag Set/Reset</b>	<b>M11, M21</b>
	Used to freeze, drop, delete, or hold a vendor. These settings determine the types of transactions that may be processed against each vendor.	
<b>146</b>	<b>Void State Voucher</b>	<b>M12</b>
	Used to void an entire state voucher. All line items will be voided.	
<b>147</b>	<b>State Voucher Partial Void</b>	<b>M12</b>
	Used to change the amount of a line item on a state voucher.	
<b>148</b>	<b>Change Loc to St / St to Loc</b>	<b>M13</b>
	Used to change the source of an expenditure from local to state or state to local.	
<b>149</b>	<b>Prepaid Revolving Amount Modify</b>	<b>M13</b>
	Used to modify the amount of a prepaid revolving voucher entered on screen 139.	
<b>150</b>	<b>ACH Inquiry By Bank Trace</b>	<b>M50</b>
	Used to browse FAMIS ACH transactions by the Bank Trace number.	
<b>160</b>	<b>Invoices by Vendor Inquiry</b>	<b>M11</b>
	Provides a list of all vouchers for a specified vendor.	
<b>161</b>	<b>Voucher Inquiry by Voucher Nbr</b>	<b>M11</b>
	Provides a numerical list of all FAMIS vouchers.	
<b>162</b>	<b>Voucher Inquiry by Vendor</b>	<b>M11</b>
	Provides a list of invoices paid to a specified vendor.	
<b>163</b>	<b>Voucher Inquiry By Acct, Dept Ref</b>	<b>M11</b>

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	Provides a voucher list for a specified account.	
<b>164</b>	<b>Voucher Inquiry by PO Number</b>	<b>M11</b>
	Provides a list of vouchers by PO numbe	
<b>165</b>	<b>Outstanding Voucher Inquiry</b>	<b>M11</b>
	Provides a list of outstanding vouchers for a specified vendor.	
<b>166</b>	<b>Pending Voucher Inquiry</b>	<b>M11</b>
	Used to view and select a pending voucher. Control is then passed to Screen 168.	
<b>167</b>	<b>Voucher Inquiry by Dept Ref</b>	<b>M11</b>
	Used to list and select vouchers by department reference.	
<b>168</b>	<b>Voucher Total Inquiry</b>	<b>M11</b>
	Lists all line items for a specified multi-account voucher.	
<b>169</b>	<b>Voucher Line Item Inquiry</b>	<b>M11</b>
	Displays detail information on a specified voucher line item.	
<b>170</b>	<b>Voucher Inquiry by Alt Vendor</b>	<b>M11</b>
	Displays vouchers having the specified alternate vendor. Can limit display by voucher number, account, and department reference number.	
<b>171</b>	<b>State Hold Vendor ID Search</b>	<b>M11</b>
	Displays State vendors on State hold in State vendor ID order.	
<b>172</b>	<b>State Hold Vendor Name Search</b>	<b>M11</b>
	Displays State vendors on State hold in vendor name order.	
<b>173</b>	<b>State HUB Vendor ID Search</b>	<b>M11</b>
	Displays the State's HUB vendors in vendor ID order.	
<b>174</b>	<b>State HUB Vendor Name Search</b>	<b>M11</b>
	Displays the State's HUB vendors in vendor name order. (Will be deleted and replaced thru Screen 173 functionality.)	
<b>175</b>	<b>Vendor Held by Agency</b>	<b>M11</b>
	Displays vendors that have been put on hold by the agency via Screen 209.	
<b>177</b>	<b>Check List</b>	<b>M11</b>
	Displays check information for checks issued on the recon bank specified in the Action Line.	
<b>178</b>	<b>Vouchers by Reconciliation Bank Inquiry</b>	<b>M11</b>
	Displays voucher information for a specified recon bank check.	
<b>180</b>	<b>1099-MISC Record Add/Modify/Delete</b>	<b>M18</b>
	Used to add/modify/delete 1099 miscellaneous (not interest) records as part of the Federal Government 1099-MISC tax information.	

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<b>181</b>	<b>W2 Add/Modify/Delete</b>	<b>M18</b>
	Used to modify/delete W2 information as part of the Federal Government W2 reporting process.	
<b>182</b>	<b>1099-MISC Vendor Browse/Delete</b>	<b>M18</b>
	Used to browse/delete 1099 miscellaneous (not interest) records by vendor.	
<b>183</b>	<b>W2 SSN Browse/Delete</b>	<b>M18</b>
	Used to search/delete W2 information by Social Security number (SSN).	
<b>185</b>	<b>Outstanding Check List</b>	<b>M11</b>
	Provides a list of outstanding checks for a specified reconciliation bank.	
<b>186</b>	<b>Vouchers by Check Inquiry</b>	<b>M11</b>
	Provides reconciliation information for a specified check.	
<b>187</b>	<b>1099-INT Record Add/Modify/Delete</b>	<b>M18</b>
	Used to add/modify/delete 1099 interest records as part of the Federal Government 1099-INT tax information.	
<b>188</b>	<b>1099-INT Vendor Browse/Delete</b>	<b>M18</b>
	Used to browse/delete 1099 interest records by vendor.	
<b>190</b>	<b>On-Line Check Reconciliator</b>	<b>M19</b>
	Allows the user to manually reconcile a check in the reconciliation file that has not cleared through the automated bank reconciliation process.	
<b>191</b>	<b>Record Replacement Check</b>	<b>M19</b>
	Used to enter a replacement check number. Cannot be used if the check has already been voided, dropped or reconciled from the outstanding check file.	
<b>192</b>	<b>Check Reconciliation Modify</b>	<b>M19</b>
	After checks have been reconciled or voided this screen can be used to modify the previously entered data.	
<b>193</b>	<b>On-Line State Voucher Reconciliator</b>	<b>M19</b>
	Used to manually reconcile a state voucher.	
<b>194</b>	<b>State Voucher Display</b>	<b>M19</b>
	Displays state voucher information on outstanding state vouchers.	
<b>195</b>	<b>Reconciled State Voucher Update</b>	<b>M19</b>
	Used to make limited modifications to a reconciled state voucher.	
<b>196</b>	<b>State Voucher Delete</b>	<b>M19</b>
	Used to delete state vouchers created in error during FAMIS conversion process.	
<b>197</b>	<b>State Voucher Browse</b>	<b>M19</b>
	Lists, by voucher number, all outstanding state vouchers.	

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SCR	SCREEN TITLE	MENU
<b>201</b>	<b>Vendor Change Log</b>	<b>M21</b>
	Used to view changes made to vendors and also to set the 'Send to TINS' flag.	
<b>203</b>	<b>Vendor Add/Modify</b>	<b>M21</b>
	Used to set up a new vendor or make modifications to an existing vendor.	
<b>204</b>	<b>Vendor Purchasing Add/Create</b>	<b>M21</b>
	Used for entry of the Purchasing Bid To address for a vendor.	
<b>205</b>	<b>Vendor AP Add/Create</b>	<b>M21</b>
	Used for entry of the Remit To address for a vendor.	
<b>207</b>	<b>Vendor ACH Information</b>	<b>M21</b>
	Used to set up ACH information for a vendor.	
<b>209</b>	<b>State Vendor Hold Maint</b>	<b>M21</b>
	Used to record and send information to TINS on vendors that are on hold to the State because they owe money to the Member.	
<b>215</b>	<b>Print Purchase Document</b>	<b>M23</b>
	Used to print a range of purchase documents on demand.	
<b>216</b>	<b>Print Bid Document</b>	<b>M42</b>
	Used to print a range of bid documents on demand.	
<b>218</b>	<b>Renumber Line Items</b>	<b>M23</b>
	Used to renumber line items on a purchasing document.	
<b>219</b>	<b>PO and MO Vendor Modify</b>	<b>M23</b>
	Use this screen to modify vendor information for a document.	
<b>220</b>	<b>PO Header Create/Modify</b>	<b>M23</b>
	General purchase order information that pertains to the entire document.	
<b>221</b>	<b>PO Shipping and Text</b>	<b>M23</b>
	Record shipping and invoicing addresses and special vendor text information.	
<b>222</b>	<b>PO Header Text Continued</b>	<b>M23</b>
	Record additional header text to a document.	
<b>223</b>	<b>PO Sole Source</b>	<b>M23</b>
	Used to record sole source justification for documents flagged with a sole source vendor.	
<b>224</b>	<b>PO Line Item Create/Modify</b>	<b>M23</b>
	Used to enter information that pertains to individual line items on the purchase order.	
<b>225</b>	<b>PO Item Description</b>	<b>M23</b>
	Allow entry of up to ninety-nine lines of additional item description.	
<b>226</b>	<b>Purchase Order Document Close</b>	<b>M23</b>

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SCR	SCREEN TITLE	MENU
	Used to close a purchase order document after entry is completed. Closing generates encumbrances to set aside funds. From this screen you can send a document through the routing and approval process.	
<b>227</b>	<b>PO Transfer/Copy</b>	<b>M23</b>
	Used to transfer or copy line item from one document to an existing or newly created document.	
<b>228</b>	<b>PO Flag Maintenance</b>	<b>M23</b>
	Used to perform maintenance to a document or it's items. A document may be canceled/deleted, froze, or reopened. Document items can be deleted on this screen.	
<b>229</b>	<b>PO Notes Text</b>	<b>M23</b>
	Use this screen to add informational type notes to document items.	
<b>233</b>	<b>Copy Exempt Purchase to Exempt Purchase</b>	<b>M24</b>
	Used to transfer or copy line item from one exempt purchase document to an existing or newly created exempt purchase document.	
<b>234</b>	<b>Part Description Maintenance</b>	<b>M24</b>
	Used to create and modify the description of the parts inventory for a department.	
<b>235</b>	<b>Exempt Purchase Header</b>	<b>M24</b>
	Used to enter the header information for an exempt purchase.	
<b>236</b>	<b>Exempt Purchase Item</b>	<b>M24</b>
	Used to enter line item information for an exempt purchase.	
<b>237</b>	<b>Exempt Purchase Close</b>	<b>M24</b>
	Used to close an exempt purchase document after entry is completed. Closing generates encumbrances to set aside funds. From this screen you can send a document through the routing and approval process.	
<b>238</b>	<b>EP Flag Maintenance</b>	<b>M24</b>
	Used to perform maintenance to a document or its items. A document may be canceled/deleted, frozen, or reopened. Document items can be deleted on this screen.	
<b>239</b>	<b>Exempt Purch Note Text</b>	<b>M24</b>
	Use this screen to add informational type notes to document items.	
<b>240</b>	<b>Limited Purchase Header</b>	<b>M24</b>
	Used to enter the header information for a limited purchase.	
<b>241</b>	<b>Limited Purchase Item</b>	<b>M24</b>
	Used to enter line item information for a limited purchase.	

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SCR	SCREEN TITLE	MENU
<b>242</b>	<b>Limited Purchase Close</b>	<b>M24</b>
	Used to close a limited purchase document after entry is completed. Closing generates encumbrances to set aside funds. From this screen you can send a document through the routing and approval process.	
<b>243</b>	<b>LP Flag Maintenance</b>	<b>M24</b>
	Used to perform maintenance to a document or its items. A document may be canceled/deleted, frozen, or reopened. Document items can be deleted on this screen.	
<b>244</b>	<b>Limited Purch Note Text</b>	<b>M24</b>
	Use this screen to add informational type notes to document items.	
<b>245</b>	<b>Copy Limited Purchase to Limited Purch.</b>	<b>M24</b>
	Used to transfer or copy line item from one limited purchase document to an existing or newly created limited purchase document.	
<b>247</b>	<b>Copy Documents to Requisition</b>	<b>M24</b>
	Provides the ability to copy requisition information to a new requisition document.	
<b>250</b>	<b>Req. Header Create/Modify</b>	<b>M24</b>
	General requisition information that pertains to the entire document.	
<b>251</b>	<b>Req. Shipping and Text</b>	<b>M24</b>
	Record Shipping and invoice addresses and special vendor text information.	
<b>252</b>	<b>Req. Header Text Continued</b>	<b>M24</b>
	Record additional header text to a document.	
<b>253</b>	<b>Req. Sole Source</b>	<b>M24</b>
	Used to record sole source justification for the documents flagged with a sole source vendor.	
<b>254</b>	<b>Req. Line Item Create/Modify</b>	<b>M24</b>
	Used to enter information that pertains to individual line items on the requisition.	
<b>255</b>	<b>Req. Item Description</b>	<b>M24</b>
	Allow entry of up to ninety-nine lines of additional item description.	
<b>256</b>	<b>Requisition Document Close</b>	<b>M24</b>
	Used to close a requisition document after entry in completed. Closing generates encumbrances to set aside funds. From this screen you can send a document through the routing and approval process.	
<b>257</b>	<b>Req. Line Item Transfer/Copy</b>	<b>M24</b>
	Used to transfer (to a Bid or PO) or copy (to any doc type) a line item from a requisition document to an existing or newly created document.	
<b>258</b>	<b>Req. Flag Maintenance</b>	<b>M24</b>

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SCR	SCREEN TITLE	MENU
	Used to perform maintenance to a document or it's items. A document may be canceled/deleted, froze, or reopened. Document items can be deleted on this screen.	
<b>259</b>	<b>Req. Note Text</b>	<b>M24</b>
	Use this screen to add informational type notes to requisition document items.	
<b>260</b>	<b>MO Header Create/Modify</b>	<b>M23</b>
	General master order information that pertains to the entire document.	
<b>261</b>	<b>MO Shipping and Text</b>	<b>M23</b>
	Record shipping and invoicing addresses and special vendor text information.	
<b>262</b>	<b>MO Header Text Continued</b>	<b>M23</b>
	Record additional header text to a master order document.	
<b>263</b>	<b>Master Ord. Sole Source</b>	<b>M23</b>
	Used to record sole source justification for the documents flagged with a sole source vendor.	
<b>264</b>	<b>MO Line Item Create/Modify</b>	<b>M23</b>
	Used to enter information that pertains to individual line items on the master order.	
<b>265</b>	<b>MO Item Description</b>	<b>M23</b>
	Allow entry of up to ninety-nine lines of additional item text.	
<b>266</b>	<b>Master Order Close</b>	<b>M23</b>
	Use to close a master order document. Closing the document will allow it to be printed and to be referenced by requisition and purchase orders.	
<b>267</b>	<b>MO Line Item Copy Transfer</b>	<b>M23</b>
	Used to transfer or copy line item from one master order document to an existing or newly created document (any class).	
<b>268</b>	<b>MO Flag Maintenance</b>	<b>M23</b>
	Used to perform maintenance to a master order document or it's items. A document may be canceled/deleted, froze, or reopened. Document items can be deleted on this screen.	
<b>269</b>	<b>MO Note Text</b>	<b>M23</b>
	Use this screen to add informational type notes to Master Order document items.	
<b>271</b>	<b>Documents Closed But Not Routed</b>	<b>M22</b>
	Used this screen to view documents by department/subdepartment that have been closed but are not yet routed.	
<b>272</b>	<b>Documents By Status</b>	<b>M22</b>
	Use this screen to view documents by department/subdepartment by document status and/or routing status. If no status or routing status are entered, it will select all documents. Document class and document number can also be entered.	

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SCR	SCREEN TITLE	MENU
<b>275</b>	<b>Incomplete Receiving / Invoicing</b>	<b>M22</b>
	Displays documents with either incomplete invoicing or receiving for a department.	
<b>277</b>	<b>Document Inquiry by Campus</b>	<b>M22</b>
	Displays document information from all campuses that have the Action Line document number.	
<b>278</b>	<b>Document Inquiry</b>	<b>M09, M22</b>
	Presents document information for an individual document.	
<b>279</b>	<b>Document Line Item Inquiry</b>	<b>M22</b>
	Provides all information associated with a specific document.	
<b>280</b>	<b>Document Browse</b>	<b>M22</b>
	Provides a list of all documents used for purchasing.	
<b>281</b>	<b>Document Browse by Dept/SubDept</b>	<b>M22</b>
	Provides list of documents for a particular document.	
<b>282</b>	<b>Document Browse by Account</b>	<b>M22</b>
	Provides list of documents for a particular account.	
<b>283</b>	<b>Document Browse by Buyer.</b>	<b>M22</b>
	Provides list of documents for a particular buyer in the processing department.	
<b>284</b>	<b>Document Browse by User Ref</b>	<b>M22</b>
	Provides list of documents starting with the user reference number.	
<b>285</b>	<b>Document Browse by Vendor</b>	<b>M22</b>
	Provides list of documents for a particular vendor.	
<b>286</b>	<b>Document Browse by State Requisition Nbr</b>	<b>M22</b>
	Provides list of documents starting with the the state requisition number.	
<b>287</b>	<b>Document Browse by State Order Nbr</b>	<b>M22</b>
	Provides list of documents starting with the the state order number.	
<b>288</b>	<b>Document Summary</b>	<b>M22</b>
	Provides view of an individual document	
<b>290</b>	<b>Document Tracking Inquiry</b>	<b>M22</b>
	Used to track actions that are performed on a particular document.	
<b>291</b>	<b>Document Tracking Cross Reference</b>	<b>M22</b>
	Used to cross reference documents from their source document.	
<b>304</b>	<b>Requisition Deadlines by Fund</b>	<b>M45</b>
	Used to enter and maintain deadline-related text that appears if a user creates a requisition after the date set on Screen 311	



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SCR	SCREEN TITLE	MENU
305	<b>Purchasing Campus Bulletin Boarc</b>	M45
	Used to enter and maintain the Campus specific bulletin board text.	
306	<b>Maintain Exempt Object Code Table</b>	M45
	Used to enter and maintain object codes that are exempt from the purchasing bid process and thus allowable on the exempt purchasing screens.	
307	<b>Purch. Print Defaults</b>	M45
	Campus specific screen used to define the purchasing print options.	
308	<b>Printer Maintenance</b>	M45
	Campus specific screen used to define the on demand printer options for purchasing and bid documents.	
309	<b>Purch. Limited / Exempt / PIP Control</b>	M45
	Used to define the parameters (dollar limits, prefix) for exempt and limited purchases.	
310	<b>Purchasing Controls</b>	M45
	Screen used to enter control information for the Purchase Orders.	
311	<b>Purchasing System Controls - Part 2</b>	M45
	Screen used to enter further information for Purchase Orders.	
312	<b>Doc. Category Maintenance</b>	M45
	Screen used to enter maintenance information for a document category.	
313	<b>Special Text Code Maintenance</b>	M45
	Used to enter and modify text associated with text codes used in the Purchasing Module.	
314	<b>Purchasing Office Maintenance</b>	M45
	Screen used to enter Purchasing Office address, phone, etc.	
315	<b>Buyer Code Maintenance</b>	M45
	Screen used to enter information about the buyer.	
316	<b>Ship To/Invoice To Addr</b>	M45
	Screen used to enter shipping information	
317	<b>Standard Text Code Maintenance</b>	M45
	Screen used to enter description of text code.	
318	<b>Type of Funds</b>	M45
	Screen used to enter explanation of the func type key.	
319	<b>Type of Order</b>	M45
	Screen used to enter explanation of the orde type key.	
320	<b>Receiving Documents Create (Central)</b>	M32
	Used to create the receiving report by a central receiving department.	
321	<b>Receiving Documents Create (Dept)</b>	M32

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SCR	SCREEN TITLE	MENU
	Used to create the receiving report by a department office.	
<b>322</b>	<b>Receiving Item Create</b>	<b>M32</b>
	Used to create line items on the receiving document.	
<b>323</b>	<b>Receiving Single Item Create</b>	<b>M32</b>
	Used to create a single line item on the receiving document.	
<b>326</b>	<b>Receiving Document Close</b>	<b>M32</b>
	Used to close the receiving document	
<b>330</b>	<b>Receiving Documents by Document Number</b>	<b>M32</b>
	Provides a list of receiving documents using the document number.	
<b>331</b>	<b>Receiving Documents by Ship to Department</b>	<b>M32</b>
	Provides a list of receiving documents for a particular department.	
<b>332</b>	<b>Receive Documents by Status, Ship to Department</b>	<b>M32</b>
	Provides a list of receiving documents according to the status of the documents within a particular department.	
<b>338</b>	<b>Receiving Documents Summary</b>	<b>M32</b>
	Provides information on a received shipment.	
<b>339</b>	<b>Receiving Documents Line Item</b>	<b>M32</b>
	Provides detailed information on a received shipment.	
<b>340</b>	<b>Invoice Header Create</b>	<b>M34</b>
	Used to create the invoice header	
<b>341</b>	<b>Invoice Header Create (Dept.)</b>	<b>M34</b>
	Used by departments to create the invoice header.	
<b>342</b>	<b>Invoice Line Create</b>	<b>M34</b>
	Used to create line items on the invoice document.	
<b>344</b>	<b>Invoice Frt/Tax/Ins/Oth Items</b>	<b>M34</b>
	Used to enter special line items on the invoice document.	
<b>345</b>	<b>Invoice Pending Voucher Create/Modify</b>	<b>M34</b>
	Used to create or modify an invoice pending voucher.	
<b>346</b>	<b>Invoice Document Close</b>	<b>M34</b>
	Used to close the invoice document	
<b>350</b>	<b>Invoice Inquiry by PO Document</b>	<b>M34</b>
	Provides a list of invoice documents in purchase order number.	
<b>351</b>	<b>Invoice Inquiry by Vendor</b>	<b>M34</b>
	Provides a list of invoice documents for a particular vendor.	

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SCR	SCREEN TITLE	MENU
358	<b>Invoice Document Inquiry</b>	M34
	Provides detail for a particular invoice document.	
359	<b>Invoice Item Summary</b>	M34
	Provides a summary of the invoice document.	
360	<b>Build Preliminary Assets</b>	M36
	Used to copy or build asset information from the purchase order information.	
361	<b>View Preliminary Assets</b>	M36
	Provides a list of assets prepared to go to the Fixed Assets system.	
362	<b>Preliminary Fixed Assets Data</b>	M36
	Used to enter detail asset information about the item.	
410	<b>Bid Header Create/Modify</b>	M42
	Screen used to modify and/or display information that pertains to a Bid Header.	
411	<b>Bid Shipping &amp; Text</b>	M42
	Screen used to enter shipping and invoicing information with description.	
412	<b>Bid Header Text Continued</b>	M42
	Screen used to enter additional information and/or descriptions.	
413	<b>Bid Sole Source</b>	M42
	Screen used to enter information concerning Sole Source Bids.	
414	<b>Bid Line Item Create/Modify</b>	M42
	Screen used to create or modify description of a Bid.	
415	<b>Bid Item Description</b>	M42
	Screen used to add additional description of a Bid.	
416	<b>Bid Document Close</b>	M42
	Screen used to enter all necessary information about a Bid. Also used to close the Bid.	
417	<b>Bid Line Item Copy/Transfer</b>	M42
	Screen used to copy or transfer a bid line item to another document.	
418	<b>Bid Flag Maintenance</b>	M42
	Screen used to cancel/delete/freeze Bids	
419	<b>Bid Note Text</b>	M42
	Screen used to make notes about a specific Bid.	
420	<b>Master List Create</b>	M42
	Screen used to create a master list of bidders (vendors) used for Bids.	
421	<b>Copy Master List to Specific List</b>	M42
	Screen used to create specific list of bidders (vendors) for specific bids.	
422	<b>Specific List Create</b>	M42

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SCR	SCREEN TITLE	MENU
	Screen used to create list of bidders (vendors) for specific commodity.	
<b>423</b>	<b>Bid List Bidder Modify</b>	<b>M42</b>
	Screen used to list commodities for specific vendor.	
<b>424</b>	<b>Bid List Header Maintenance</b>	<b>M42</b>
	Screen used to list opening date and time for specific Bids.	
<b>426</b>	<b>Copy Specific List to Specific List</b>	<b>M42</b>
	Screen used to copy information from one specific list to another specific list.	
<b>428</b>	<b>Bid List Flag Maintenance</b>	<b>M42</b>
	Screen used to delete or freeze bid list	
<b>430</b>	<b>Bid List Response</b>	<b>M42</b>
	Screen used to enter status of responses to bid.	
<b>451</b>	<b>Commodity Master Create/Modify</b>	<b>M41</b>
	Screen used to create or maintain a description about a commodity.	
<b>452</b>	<b>Bidder Create/Maintain</b>	<b>M41</b>
	Screen used to create and/or maintain state and local bidders.	
<b>453</b>	<b>Bidder with Multiple Commodities</b>	<b>M41</b>
	Screen used to assign commodities to a bidder.	
<b>454</b>	<b>Bidder Flag Maintenance</b>	<b>M41</b>
	Screen used to freeze or delete a bidder.	
<b>455</b>	<b>Copy State Bidder Commodities</b>	<b>M41</b>
	Copy commodities from State bidder to Local bidder.	
<b>456</b>	<b>Copy Vendor to Bidder</b>	<b>M41, M42</b>
	Screen used to copy a vendor to a bidder	
<b>457</b>	<b>Copy Bidder to Vendor</b>	<b>M41, M42</b>
	Screen used to copy a bidder to a vendor	
<b>458</b>	<b>Commodity Alias Create/Modify</b>	<b>M41</b>
	Screen used to create alias for a commodity.	
<b>460</b>	<b>Commodity Name Search</b>	<b>M41</b>
	Screen listing commodities alphabetically and showing commodity number..	
<b>461</b>	<b>Commodity List By Number</b>	<b>M41</b>
	Screen listing commodities numerically.	
<b>463</b>	<b>Bidder Commodity Inquiry</b>	<b>M41</b>
	Screen listing commodities by bidder.	
<b>464</b>	<b>Bidder List by Commodity</b>	<b>M41</b>
	Screen listing bidders by commodity. Screen will show FAMIS vendor link, if available.	
<b>480</b>	<b>Master List Browse</b>	<b>M44</b>
	Screen used to show master bid lists	

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SCR	SCREEN TITLE	MENU
<b>481</b>	<b>Master List Browse by Commodity</b>	<b>M44</b>
	Screen used to show master bid lists containing specified commodities.	
<b>485</b>	<b>Specific List Browse</b>	<b>M44</b>
	Screen used to show information about vendors by specific list.	
<b>486</b>	<b>Specific List Browse by Date / Time</b>	<b>M44</b>
	Screen used to show bid information based on bid opening date and time.	
<b>487</b>	<b>Specific List Browse by Buyer / Date / Time</b>	<b>M44</b>
	Screen used to show bid information based on buyer, bid opening date and time.	
<b>488</b>	<b>Specific List Browse by Comm / Date / Time</b>	<b>M44</b>
	Screen used to show bid information based on commodity, bid opening date and time.	
<b>497</b>	<b>Master List Bidders</b>	<b>M44</b>
	Screen used to show information about bidders for a specified master bid list.	
<b>498</b>	<b>Specific List Bidders</b>	<b>M44</b>
	Screen used to show information about bidders for a specific bid list.	
<b>500</b>	<b>ACH Approval Maintenance</b>	<b>M50</b>
	Used to control the number of ACH approvals needed for ACHs above and below the limit.	
<b>501</b>	<b>Browse ACH Control Records</b>	<b>M50</b>
	Used to view and select available ACH batches.	
<b>502</b>	<b>ACH Detail for Approval Types A</b>	<b>M50</b>
	Used to approve / reject ACH transactions that are above the dollar limit.	
<b>503</b>	<b>ACH Detail for Approval Types E</b>	<b>M50</b>
	Used to approve / reject ACH transactions that are below the dollar limit.	
<b>540</b>	<b>Version Inquiry</b>	<b>M58</b>
	Displays all budget versions created for an account.	
<b>541</b>	<b>Transfer / Allocation Listing</b>	<b>M58</b>
	Displays the transfers and / or allocations for a particular account.	
<b>542</b>	<b>Pattern Inquiry</b>	<b>M58</b>
	Displays accounts that have budget versions for a specified pattern. The versions are selected based on their status (saved, submitted, etc.).	
<b>543</b>	<b>Budget Account Inquiry</b>	<b>M58</b>
	Used to display budget accounts by Fiscal Year. Associated budget account attribute information is displayed.	
<b>552</b>	<b>Dept Budget Pattern Maint.</b>	<b>M58</b>

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
	Defines Department Revenue and/or Expense Budget Patterns.	
<b>556</b>	<b>Member Budget Pattern Maint.</b>	<b>M58</b>
	Allows Members to define and budget revenues and expenses at a more detailed level than required by the System.	
<b>557</b>	<b>System Budget Pattern Maint.</b>	<b>M58</b>
	Used to define the System Revenue and Expense Budget Patterns.	
<b>560</b>	<b>GL to GL Transfers</b>	<b>M58</b>
	Used to indicate fund transfers between General Ledgers within or outside the Member.	
<b>561</b>	<b>GL to SL Transfers / Allocs</b>	<b>M58</b>
	Used to indicate the transfer/allocation of funds from one General Ledger to one or more SL/SA.	
<b>562</b>	<b>SL to SL Allocations</b>	<b>M58</b>
	Used to indicate the allocation of funds from an SL/SA to one or more SL/SA.	
<b>563</b>	<b>SL to GL Transfers / Allocs</b>	<b>M58</b>
	Used to indicate the transfer/allocation of funds from one SL/SA to one or more General Ledgers.	
<b>571</b>	<b>Lock/Unlock by Sub-Department</b>	<b>M58</b>
	Allows sub-departments to lock budget recommendations for its accounts.	
<b>572</b>	<b>Lock/Unlock by Department</b>	<b>M58</b>
	Used to allow the departments to lock budget recommendations for its accounts.	
<b>576</b>	<b>Lock/Unlock by Member</b>	<b>M58</b>
	Allows Member budget offices to lock budget recommendations for all or select TAMUS System Members.	
<b>577</b>	<b>Lock/Unlock by System</b>	<b>M58</b>
	Used to allow the System Budget Office to lock budget recommendations for all or select TAMUS System Members.	
<b>583</b>	<b>Assign/Remove Pattern by Department</b>	<b>M58</b>
	Used to assign or remove budget patterns by department / subdepartment.	
<b>584</b>	<b>SL (6 Digit) Budget Account Attributes</b>	<b>M58</b>
	Allows SL accounts to have budget patterns maintained, budget versions submitted, and other budget related information maintained.	
<b>589</b>	<b>SL (6 Digit) New Budget Entry</b>	<b>M58</b>
	Used to enter, update, and display SL / General Ledger account budgets.	
<b>594</b>	<b>SA (11 Digit) Budget Account Attributes</b>	<b>M58</b>
	Allows SA accounts to have budget patterns maintained, budget versions submitted, and other budget related information maintained.	

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
599	<b>SA (11 Digit) New Budget Entry</b> Used to enter, update, and display SA account budgets.	M58
602	<b>Customer Name Search</b> Entering either a complete or partial customer name will provide a listing of customers.	M61
603	<b>Customer Add/Modify</b> Used to set up a new customer or make modifications to an existing customer.	M61
604	<b>Customer Comments</b> Provides a free-form section for comments about customers. These comments do not print.	M61
605	<b>Customer System Information</b> Lists general information about a specified customer.	M61
607	<b>Customer Name Alias Maintenance</b> Lists all aliases for a specified customer.	M61
608	<b>Customer Number Modify</b> Used only when customer is created incorrectly set up in the system. Associates all invoices with the new customer number.	M61
610	<b>Invoice Create</b> Used to create regular invoices	M61
611	<b>Additional Line Item Entry</b> Allows additional line items after an invoice has already been created.	M61
612	<b>Line Item Adjust</b> Used to increase or decrease previously entered invoice amounts.	M61
615	<b>Post Line Item Payments</b> Used to post line item payments for a specific invoice.	M61
616	<b>Search Invoices &amp; Post Payments</b> Allows partial or complete invoice payment. Also used to invoice searches.	M61
617	<b>Retention / Disallowance Maintenance</b> Used to post retention and disallowance by invoice line item.	M61
620	<b>Invoice Header Modify</b> Used to modify the header for a specific invoice.	M61
621	<b>Transfer Invoice to Another Customer</b> Used to transfer existing invoice to another customer.	M61
624	<b>AR Session/Batch Header List - Processed</b> Provides a list of all Accounts Receivable batches processed in FAMIS.	M61
627	<b>Transaction Inquiry by Batch</b>	M08, M61

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
	Provides a detailed listing of transactions processed in a given AR batch.	
<b>630</b>	<b>AR Batch Initialize</b>	<b>M61</b>
	Used to open/close a AR batch so accounts receivables may be entered.	
<b>632</b>	<b>Invoices by Customer</b>	<b>M61</b>
	Lists the open invoices attributed to a specific customer.	
<b>633</b>	<b>Invoices by Billing Department</b>	<b>M61</b>
	Lists the invoices attributed to a specific billing department.	
<b>634</b>	<b>Invoice Line Items by Account</b>	<b>M61</b>
	Lists all invoice line items attributed to a specific account.	
<b>635</b>	<b>Invoice Display</b>	<b>M61</b>
	Displays all information pertaining to a specific invoice.	
<b>636</b>	<b>Invoice Line Item Display</b>	<b>M61</b>
	Displays information about a specific line item for an invoice.	
<b>637</b>	<b>Invoices by Invoice Number</b>	<b>M61</b>
	Displays invoices sequentially beginning with invoice on Action Line. Allows option to exclude invoices with a zero balance.	
<b>638</b>	<b>Invoices by Project</b>	<b>M61</b>
	Displays invoice information related to a Sponsored Research project.	
<b>640</b>	<b>Credit Invoice</b>	<b>M61</b>
	Used to create a credit invoice when there has been an overpayment to the vendor or the goods have been returned.	
<b>641</b>	<b>Credit Invoice Line Item</b>	<b>M61</b>
	Used to create credit invoice line items	
<b>643</b>	<b>Customer Flag Set/Reset</b>	<b>M61</b>
	Used to freeze, delete or drop a customer	
<b>680</b>	<b>Account Recievable Control Record</b>	<b>M62</b>
	Control record used for values that determine the accounting methods used to post receivables (maintained by FAMIS staff).	
<b>681</b>	<b>Invoice Prefix Create</b>	<b>M62</b>
	Provides information on valid invoice prefixes for each system member (maintained by FAMIS staff).	
<b>682</b>	<b>Invoice Prefixes Last Number Used</b>	<b>M62</b>
	Provides list of valid prefixes and numbers of most recent invoices for a specific system member.	
<b>683</b>	<b>Past Due Letter Text Maintenance</b>	<b>M62</b>
	Used to enter and maintain the past due text that prints with each past due letter based on type of invoice and number of past due notices.	



**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
<b>702</b>	<b>GL 6 Digit Reserve Balance</b>	<b>M03</b>
	Displays an analysis of a General Ledger fund balance and various reserves.	
<b>710</b>	<b>SL Dept Defined Budget Pool Maintenance (6 DIGIT)</b>	
	Used by departments to define and maintain budget profiles (budget categories, not amounts) to be used in what-if planning.	
<b>711</b>	<b>SL 6 Digit Summary by Target Budget</b>	
	Used to display account target budget, current expenditures, encumbrances and available balance by departmental defined budget pools.	
<b>712</b>	<b>SL 6 Digit Summary by User Defined Categories</b>	
	Used to display current year account budget, expenditures, encumbrances and available balance by departmental defined budget pools.	
<b>715</b>	<b>Dept Defined Profile Maintenance</b>	<b>M07</b>
	Used by departments to define and maintain budget profiles (budget categories, not amounts) to be used in what-if planning.	
<b>720</b>	<b>SL (6 Digit) Dept Defined Budget Maintenance</b>	<b>M07</b>
	Used by departments to attach an account to a departmental profile and associate target budgets to each of the previously defined (via screen 714) budget categories.	
<b>721</b>	<b>SL (6 Digit) Summary by Target Budget</b>	<b>M07, M09</b>
	Used to display account target budget, current expenditures, encumbrances and available balance by departmental defined budget pools.	
<b>722</b>	<b>SL (6 Digit) Summary by User Defined Categories</b>	<b>M07, M09</b>
	Used to display current year account budget, expenditures, encumbrances and available balance by departmental defined budget pools.	
<b>730</b>	<b>SA (11 Digit) Dept Defined Budget Maintenance</b>	<b>M07</b>
	Used by departments to attach an account to a departmental profile and associate target budgets to each of the previously defined (via screen 714) budget categories.	
<b>731</b>	<b>SA (11 Digit) Summary by Target Budget</b>	<b>M07, M09</b>
	Used to display account target budget, current expenditures, encumbrances and available balance by departmental defined budget pools.	
<b>732</b>	<b>SA (11 Digit) Summary by User Defined Categories</b>	<b>M07, M09</b>

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
	Used to display current year account budget, expenditures, encumbrances and available balance by departmental defined budget pools.	
<b>750</b>	<b>Open Commitments By Vendor/UIN</b>	<b>M70</b>
	Used to display encumbrances by UIN (mainly for purchasing and RF payroll encumbrances).	
<b>751</b>	<b>Payroll Encumbrance Maintenance</b>	<b>M70</b>
	Used to post salary and benefit payroll encumbrances (RF only).	
<b>760</b>	<b>Distribution Rules by UIN</b>	<b>M78</b>
	Used to display and select the available payroll distribution rules for an UIN. Once a rule is selected, control will be passed to Screen 761.	
<b>761</b>	<b>Payroll Distribution Rules</b>	<b>M78</b>
	Used to create and maintain payroll distribution rules for a UIN for a Part, BPP account, and Object Code.	
<b>764</b>	<b>Payroll Detail To Be Postec</b>	<b>M70</b>
	Used to display and select payrolls that have not been posted. Filters are available to select by UIN, FY, System Member, Cycle, Voucher, BPP account, and RF. Once selected, control will be passed to Screen 765.	
<b>765</b>	<b>Payroll Detail Record Maintenance</b>	<b>M70</b>
	Used to display, enter, and post payroll information on a person for a particular payroll cycle and sequence number.	
<b>770</b>	<b>Payroll Detail Inquiry by FY, UIN</b>	<b>M70</b>
	Used to display and select payroll activity for an UIN by payroll end date. If a selection is made, control is passed to Screen 779.	
<b>771</b>	<b>Payroll Detail Inquiry by FY, Account</b>	<b>M70</b>
	Used to display and select payroll activity for a particular account. If a selection is made, control is passed to Screen 779.	
<b>772</b>	<b>Payroll Detail Inquiry by Voucher</b>	<b>M70</b>
	Used to display and select payroll activity for a particular voucher. If a selection is made, control is passed to Screen 779.	
<b>773</b>	<b>Payroll Detail Inquiry by Pay Cycle / Date</b>	<b>M70</b>
	Used to display and select payroll activity for a particular pay cycle / date combination. If a selection is made, control is passed to Screen 779.	
<b>779</b>	<b>Payroll Detail Record Inquiry</b>	<b>M70</b>
	Used to display detailed payroll activity for a particular FY, pay cycle / date, SSN, sequence.	
<b>780</b>	<b>Browse Pay Cycle Control Records</b>	<b>M78</b>
	Displays the payroll source records from BPP payroll history.	

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
781	<b>Pay Cycle Control Record Inquiry</b> Used to view the status of the payroll distribution system process.	M78
782	<b>Browse Source Records by SSN</b> Used to view individual payroll source record by SSN.	M78
783	<b>Browse Source Records by Department</b> Used to view payroll information by department.	M78
784	<b>Browse Source Records in Error</b> Used to view payroll source records that are in need of error correction.	M78
789	<b>Detail Source Record Inquiry</b> Displays information about an employee's payroll record.	M78
791	<b>Maintain Source Record Account</b> Used to change a payroll source record before payroll is posted to FAMIS.	M78
792	<b>Maintain Source Record Distributor</b> Provides for additional distribution of a source payroll record.	M78
793	<b>Create Correction Source Record</b> Used to copy a payroll source record from a closed pay cycle to a current pay cycle.	M78
801	<b>Display General Ledger Chart of Accounts Table</b> Displays the current Chart of Accounts General Ledger structure (maintained by FAMIS staff).	S01
802	<b>Display Subsidiary Ledger Chart of Accounts Table</b> Displays the current Chart of Accounts SL structure (maintained by FAMIS staff).	S01
803	<b>Maintain Global Subcode Edit Table</b> Used to maintain the edits against specified subcodes.	S01
804	<b>Maintain Automatic Budget Reallocation Rules</b> Used to maintain the rules set to control budget pools (maintained by FAMIS staff).	S01
805	<b>Maintain GL Account Control Descriptions</b> Used to maintain the descriptions for the General Ledger account controls (maintained by FAMIS staff).	M08, S01
806	<b>Maintain SL Subcode Descriptions</b> Used to maintain the descriptions for the SL object codes (maintained by FAMIS staff).	M08, S01
807	<b>Maintain Vendor Check Limits</b> Used to maintain the check limits that are to be imposed on a specified vendor (maintained by FAMIS staff).	S01

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
<b>808</b>	<b>Maintain Discount Table</b>	<b>S01</b>
	Used to display, add, update, or drop discount codes used for a vendor (maintained by FAMIS staff).(Not Used).	
<b>809</b>	<b>Maintain Tax Code Table</b>	<b>S01</b>
	Used to display, add, update, or drop tax codes used for a vendor (maintained by FAMIS staff).(Not Used).	
<b>810</b>	<b>Maintain Currency Code Table</b>	<b>S01</b>
	Used to display, add, update, or drop currency codes used for a vendor (maintained by FAMIS staff).(Not Used.)	
<b>811</b>	<b>Cost Reference Table Maintenance</b>	<b>S01, S03</b>
	Used to display, add, update, or delete allowable cost reference 1 and cost reference 2 values for a System Member.	
<b>812</b>	<b>Invoice Problem Text Maintenance</b>	<b>S01</b>
	Used to display, add, update, or delete text dealing with invoice problems. These text codes will be associated with PIP routing documents.	
<b>816</b>	<b>ACH Holiday Table</b>	<b>S03</b>
	Used to enter ACH Bank holidays. These holidays are used by the check cycle to schedule payments to avoid prompt pay interest.	
<b>817</b>	<b>Comp Codes Subject to Interest</b>	<b>S03</b>
	Displays the State Comptroller Codes that are subject to Prompt Payment Law interest (maintained by FAMIS Services staff on Screens 821, 853 ** COMP-CD-INT, and 853 nn COMP-CD-EXEMPT).	
<b>818</b>	<b>ACH, State and Local Holiday Table</b>	<b>S03</b>
	Used to enter Local holidays and view State holidays. These holidays are used by the check and voucher cycle to schedule payments to avoid prompt pay interest.	
<b>819</b>	<b>State Holiday Table</b>	<b>S03</b>
	Used to maintain State holidays. These holidays are used to determine discounts by the voucher cycle. Maintained on the Master Campus.	
<b>821</b>	<b>Financial Accounting Control Record</b>	<b>S01</b>
	Control record used for values that determine the accounting methods used to post receivables (maintained by FAMIS staff).	
<b>822</b>	<b>Accounts Payable Control Record</b>	<b>S01</b>
	Control record used for values that determine the accounting methods used to post payables (maintained by FAMIS staff).	
<b>823</b>	<b>Payroll Interface Control Record</b>	<b>S01</b>

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
	Control record used for values that determine the accounting methods used to post payroll (maintained by FAMIS staff).	
<b>830</b>	<b>Employer Payment Credit Account Table</b>	<b>S03</b>
	Control record used for the payroll cycle to determine the employer payment credit accounts for the various benefits.	
<b>831</b>	<b>Maintain Interdepartmental Transfer Table</b>	<b>S03</b>
	Used to control valid accounts for IDTs	
<b>832</b>	<b>FRS Topic ID Maintenance</b>	<b>S03</b>
	Used to create bulletin board information (maintained by FAMIS staff).	
<b>833</b>	<b>Maintain AP Bank Information</b>	<b>S03</b>
	Used to control values for check and voucher print cycles.	
<b>834</b>	<b>Voucher Type Create</b>	<b>S03</b>
	Used to create a valid voucher prefix (maintained by FAMIS staff).	
<b>835</b>	<b>Last Voucher Number Used Table</b>	<b>S03</b>
	Used to display the # of the next voucher for a specific prefix.	
<b>836</b>	<b>Beginning Budget Entries Table</b>	<b>S03</b>
	Used to establish entries by ABR rule for loading budgets from BPP (maintained by FAMIS staff).	
<b>837</b>	<b>Employee Deduction, Insurance/Benefits Liability Accounts</b>	<b>S03</b>
	Displays payroll insurance liability accounts.	
<b>838</b>	<b>Contact Maintenance</b>	<b>S03</b>
	Displays campus code contact person for voucher processes (maintained by FAMIS staff).	
<b>840</b>	<b>Maintain USAS Strategy Table</b>	<b>M01, S03</b>
	Maintains and displays the USAS Strategy Table for an appropriation year. This table is used to calculate PCA for all transactions that go to USAS (state vouchers and travel vouchers). The table is also used for the preparation of the LAR report.	
<b>841</b>	<b>Legal / Descriptive Text Maintenance</b>	<b>S03</b>
	Maintains legal descriptive text codes (campus **) that are used on vouchers being sent to USAS.	
<b>842</b>	<b>Campus Allow Flag Maintenance</b>	<b>S03</b>
	Maintains flags controlling whether a campus's attributes can be modified, transactions posted, purchasing transactions allowed, and global budget suppress rules.	
<b>843</b>	<b>Campus Control Flag Maintenance</b>	<b>S03</b>

**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
	Maintains the global budget control flag for a campus. Element security #6 is required to update this screen.	
<b>850</b>	<b>Person Information</b>	<b>S03</b>
	Used to Add/Delete/Display valid persons for FAMIS. Loaded from BPP files.	
<b>851</b>	<b>Mail Code Maintenance</b>	<b>S03</b>
	Used to Add/Delete/Display valid mail codes for FAMIS.	
<b>852</b>	<b>Person Alias Maintenance</b>	<b>S03</b>
	Lists all aliases for a specified person / ssn. Used to add or delete aliases.	
<b>853</b>	<b>Generic Table</b>	<b>S03</b>
	Used to control generic FAMIS tables (set by FAMIS Services staff).	
<b>854</b>	<b>Type / Prefix Create</b>	<b>S03</b>
	Used to control the document number availability by prefix	
<b>855</b>	<b>Type / Prefix Display</b>	<b>S03</b>
	Used to display document information (prefix next and last number, class, number of records) for all document types for a fiscal year.	
<b>856</b>	<b>Budget Generic Table</b>	<b>S03</b>
	Used to control generic FAMIS Budget Preparation tables (set by FAMIS Services staff).	
<b>857</b>	<b>Batch Table Maintenance</b>	<b>S03</b>
	Used to maintain on-line batch job submission information for all NATURAL RJE print jobs and all FAMIS system parts.	
<b>860</b>	<b>Department Table Maintenance</b>	<b>M08, S03</b>
	Used to maintain department table information for a campus.	
<b>882</b>	<b>Maintain Current Session Campus and/or Fiscal Year</b>	<b>S01</b>
	Used to maintain the current campus code, fiscal year, and processing month. (Security access is required).	
<b>899</b>	<b>Maintain Dictionary Values</b>	<b>S03</b>
	Used to maintain field values by campus code	
<b>900</b>	<b>Batch Report Specification</b>	<b>S02</b>
	Used to control report titles and required and optional parameters	
<b>910</b>	<b>Document In-Box</b>	<b>M90</b>
	Provides a screen to access documents ready for approval. ** This is an update screen that does not require update security access.**	
<b>911</b>	<b>Document In-Box by Name</b>	<b>M90</b>
	Used to access the documents for a particular person.	

**FAMIS Financial Record System (FRS) Screens**  
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SCR	SCREEN TITLE	MENU
912	<b>Document Out-Box</b>	M90
	Provides information on documents that have left the person's desk.	
913	<b>Documents Out-Box by Name</b>	M90
	Provides information on documents that have left a particular person's desk.	
914	<b>Document Routing History</b>	M90
	Provides information on the actions that have been taken on a document.	
915	<b>Approval Profile by Name</b>	M90
	Provides information about approval authority for a particular person.	
920	<b>Dept View Create/Modify</b>	M91
	Used to create or modify a department view.	
921	<b>Dept Paths Create/Modify</b>	M91
	Used to create or modify department approval paths.	
922	<b>Approver Desk Create/Modify</b>	M91
	Used to create or modify approval desks	
923	<b>Signer Desk Modify</b>	M91
	Used to modify signer desks	
924	<b>Creator Desk Modify</b>	M91
	Used to modify creator desks	
925	<b>Executive Paths Create/Modify</b>	M91
	Used to create or modify executive paths	
926	<b>Processing Paths Create/Modify</b>	M91
	Used to create or modify processing department approval paths.	
928	<b>Dept View Delete</b>	M91
	Used to delete a departmental view	
930	<b>Desk Copy</b>	M91
	Used to copy a desk to a new desk	
935	<b>Dept/SDept by Office</b>	M91
	Provides a list of the departments and subdepartments within an office.	
936	<b>Views by Office</b>	M91
	Provides a list of the views that belong to an office.	
937	<b>Desks by Office</b>	M91
	Provides a list of the desks within an office.	
938	<b>Office/Desk Workload</b>	M91
	Provides a list of documents currently routed to desk(s) in the office.	
940	<b>Office Create/Modify</b>	M91
	Used to create or modify an electronic office.	
941	<b>Unit to Office Assignment</b>	M91
	Used to attach departments and subdepartments to an office.	

**FAMIS Financial Record System (FRS) Screens**  
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SCR	SCREEN TITLE	MENU
<b>943</b>	<b>Security Signer Desk Modify</b>	<b>M91</b>
	Used by a security officer to modify signer desks.	
<b>944</b>	<b>Office Delete</b>	<b>M91</b>
	Used to delete an electronic office	
<b>945</b>	<b>Office Browse</b>	<b>M91</b>
	Provides a list of the electronic offices	
<b>950</b>	<b>Electronic Documents Profiles</b>	<b>M91</b>
	Used to create, delete or modify the valid document types for the routing and approval system.	
<b>990</b>	<b>Old/New Account Crosswalk</b>	<b>M01</b>
	Used to identify FAMIS account numbers when the only information known about the account is the pre-FAMIS account number.	
<b>991</b>	<b>USAS PCA Calculation</b>	<b>M01</b>
	Used to determine the USAS PCA when the information known is the FAMIS account number and the object code.	
<b>AFR</b>	<b>Annual Financial Reporting</b>	<b>001</b>
	Transfers control to the Annual Financial Reporting Module.	
<b>B01</b>	<b>FAMIS Bulletin Board Menu</b>	<b>001</b>
	Used to display the bulletin board menu:	
<b>B02</b>	<b>FAMIS System Bulletin Boarc</b>	<b>B01</b>
	Used to display the bulletin board that is shown on login	
<b>B20</b>	<b>FAMIS Purchasing Bulletin Boarc</b>	<b>B01</b>
	Used to display generic (non-campus specific) purchasing messages	
<b>B21</b>	<b>Purchasing Campus Bulletin Boarc</b>	<b>B01</b>
	Used to display campus specific purchasing bulletin board messages	
<b>FFX</b>	<b>Fixed Assets Module</b>	<b>001</b>
	Transfers control to the Fixed Assets Module	
<b>M01</b>	<b>Account Information</b>	<b>001</b>
	Contains a list of all the screens necessary to perform the account maintenance processes.	
<b>M02</b>	<b>FA Transactions</b>	<b>001</b>
	Contains a list of all the screens necessary to perform the dollar transaction process against accounts. Before any screen on this menu can be accessed, a batch must be opened using screen 30.	
<b>M03</b>	<b>Inquiry - Dollar Information Menu</b>	<b>001</b>
	This menu contains a list of all the screens that are available for the different type of inquiries that can be performed against an account.	



**FAMIS Financial Record System (FRS) Screens**  
**Updated 10/5/2004**

SCR	SCREEN TITLE	MENU
<b>M05</b>	<b>Support Accounting Inquiry and Maintenance</b>	<b>001</b>
	Contains a list of all the screens necessary to perform inquiries and maintenance process for SAs.	
<b>M07</b>	<b>Departmental Planning Budgets</b>	<b>001</b>
	Contains a list of departmental planning	
<b>M08</b>	<b>Entire Connection Download</b>	<b>001</b>
	Contains a list of screens that have download capability via Entire Connection	
<b>M09</b>	<b>Entire Connection Print</b>	<b>001</b>
	Contains a list of screens that have print capability via Entire Connection	
<b>M10</b>	<b>Accounts Payable System Menu</b>	<b>001</b>
	Contains a list of Accounts Payable menus.	
<b>M11</b>	<b>Accounts Payable Inquiry and Vendor Menu</b>	<b>001</b>
	Lists the available inquiry screens to use the Accounts Payable application functions.	
<b>M12</b>	<b>Voucher Update Menu - Part 1</b>	<b>001</b>
	Lists the available screens to use with the Accounts Payable voucher transactions.	
<b>M13</b>	<b>Voucher Update Menu - Part 2</b>	<b>M12</b>
	Lists the available screens to use with Accounts Payable	
<b>M18</b>	<b>1099/W2 Menu</b>	<b>M01, M11, M12</b>
	Lists the available screens for 1099 and W2 reporting	
<b>M19</b>	<b>Reconciliation Menu</b>	<b>001</b>
	Contains a list of all the screens necessary to perform reconciliations.	
<b>M20</b>	<b>Purchasing Module Menu</b>	<b>001</b>
	Provides a list of all menus of available Purchasing functions.	
<b>M21</b>	<b>Vendor Information Menu</b>	<b>M20, M11</b>
	Lists screens to be used for information on vendors.	
<b>M22</b>	<b>Purchasing Inquiry Menu</b>	<b>M20</b>
	Lists screens to be used for document information.	
<b>M23</b>	<b>PO and Master Order Menu</b>	<b>M20</b>
	Shows all screens to be used for Purchase Orders and Master Orders	
<b>M24</b>	<b>Requisitions and Limited Purch Entry Menu</b>	<b>M20</b>
	Shows list of all screens necessary to create and maintain requisitions and purchases.	
<b>M32</b>	<b>Purchasing Receiving Menu</b>	<b>M20</b>
	Menu showing screens for receiving document entries	

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SCR	SCREEN TITLE	MENU
<b>M34</b>	<b>Purchasing Invoice Menu</b>	<b>M20</b>
	Contains a list of all the screens used to create and modify the purchasing invoices.	
<b>M36</b>	<b>Departmental Fixed Assets Menu</b>	<b>M20</b>
	Contains a list of all the screens to view and build preliminary fixed assets.	
<b>M41</b>	<b>Commodity and CMBL Bidders</b>	<b>M20</b>
	Contains a list of screens used to create/ maintain/ and search commodities and the Centralized Master Bidders List.	
<b>M42</b>	<b>Bids Menu</b>	<b>M20</b>
	Contains a list of screens to be used for bid documents and bid lists.	
<b>M44</b>	<b>Bid and Bid List Inquiry</b>	<b>M20</b>
	Contains a list of all inquiry screens used for bid lists.	
<b>M45</b>	<b>Purchasing Technical Menu</b>	<b>M20</b>
	Contains a list of all maintenance and control screens used in purchasing.	
<b>M50</b>	<b>ACH System Menu</b>	<b>M12</b>
	Contains a list of all inquiry, maintenance and control screens used in Automated Clearing House (Direct Deposit) cycle.	
<b>M58</b>	<b>Budget Preparation Menu</b>	<b>001</b>
	Contains a list of all inquiry, maintenance and control screens used in budget preparation.	
<b>M61</b>	<b>Accounts Receivable Menu</b>	<b>001</b>
	Contains a list of all the screens necessary to perform inquiries and processing of Accounts Receivables.	
<b>M62</b>	<b>A/R System Controls</b>	<b>M61</b>
	Contains a list of all the screens necessary for control of Accounts Receivables.	
<b>M70</b>	<b>Payroll Detail Module Menu</b>	<b>001</b>
	Contains a list of payroll detail screens.	
<b>M78</b>	<b>Payroll Distribution Module</b>	<b>001</b>
	Lists the available screens used with the Payroll Distribution System.	
<b>M90</b>	<b>Routing and Approval Menu</b>	<b>001</b>
	Contains a list of screens used to access routing and approval documents.	
<b>M91</b>	<b>Electronic Office Mgmt Menu</b>	<b>M90</b>
	Contains a list of the screens used to create/ modify desks and paths for office management.	
<b>SPR</b>	<b>Sponsored Research Module</b>	<b>001</b>
	Transfers control to the Sponsored Research Module	
<b>S01</b>	<b>FA/AP System Table Menus</b>	<b>001</b>

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SCR	SCREEN TITLE	MENU
	Lists the available screens to use with the Financial Accounting System for table maintenance.	
<b>S02</b>	<b>Miscellaneous Tables</b>	
	Lists the available screens to use with the Financial Accounting System for batch job submission. (NOT IN USE)	
<b>S03</b>	<b>Miscellaneous Tables Continuac</b>	<b>001</b>
	Lists other available tables in FAMIS	