

Due: September 1, 2016

Return To: Financial Reporting mail stop 6000

TEXAS A&M UNIVERSITY  
Deferred Revenue/Prepaid Expense

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Department Name	Contact Person	Phone #
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Department Head Signature \_\_\_\_\_

Items originally coded to prepaid expense or deferred revenue that should be recorded as a revenue/expense in the current fiscal year.

**Prepaid Expenses - account control 1500**

Original Document Number	(moving from) GL Account	Account Control	Amount	(moving to) SL Account	Expense Code	Amount
		1500				
		1500				
		1500				
		1500				

**Deferred Revenue - account control 2750**

Original Document Number	(moving from) GL Account	Account Control	Amount	(moving to) SL Account	Revenue Code	Amount
		2750				
		2750				
		2750				
		2750				

Items originally coded to revenue or expense code that should be recorded as a deferred revenue or prepaid expense in the current fiscal year.

**Prepaid Expenses - account control 1500**

Original Document Number	(moving from) SL Account	Expense Code	Amount	(moving to) GL Account	Account Control	Amount
					1500	
					1500	
					1500	
					1500	

**Deferred Revenue - account control 2750**

Original Document Number	(moving from) SL Account	Revenue Code	Amount	(moving to) GL Account	Account Control	Amount
					2750	
					2750	
					2750	
					2750	