

## Reserve Codes (UFO) to be used by Departments

**9459 – Rsrv – TPEG:** This code can be used to record an obligation for Texas Public Education Grants (TPEG). Financial Aid TPEG accounts should be the only accounts to utilize this.

**9465 – Rsrv – Capital Projects/Renovation:** This code can be used to fund building and renovation projects that will exceed \$100,000 and should be capitalized. If equipment and furnishings are part of the renovation project, then they can be included in this code and don't have to be split out. If the UFO is strictly for the purchase of equipment, please use code 9473 for furnishings and equipment.

**9466 – Rsrv - Retire Indebtedness:** This code can be used to record an obligation for retirement of indebtedness. It should only be used by those departments who have debt obligations and are required to have 15% on reserve.

**9467 –Rsrv - ATP/ARP Contracts:** This code can be used to record an obligation for ATP/ARP contracts. It should only be used by those departments responsible for administering research contracts.

**9468 – Rsrv – Endowment Commitment:** This code can be used to record an obligation for funds set aside for future endowment commitments.

**9473 – Rsrv – Furnishings & Equipment:** This code can be used for future furnishings and/or equipment purchases, IT initiatives, software and office operating expenses.

**9475 – Rsrv – Undergraduate Initiatives:** This code can be used for undergraduate programs such as study abroad, student research, learning communities, student success initiatives, etc.

**9476 – Rsrv – Staff Initiatives:** This code can be used for funds set aside for the purpose of staff initiatives such as one-time merit, career ladder, professional development, research staff salary, student worker wages, etc.

**9477 – Rsrv – Maintenance & Repairs:** This code can be used for funds that are set aside for maintenance/renovations that are less than \$100,000 and do not meet capitalization thresholds. Code may include some furnishings and equipment if part of a renovation project.

**9478 – Rsrv – PI Indirect Cost:** This code can be used for indirect cost funds that are set aside for use by a principal investigator on a particular research initiative.

**9479 – Rsrv – Scholarships:** This code can be used to reserve funds set aside for scholarships

**9480 – Rsrv – Graduate Initiatives:** This code can be used to reserve funds for grad fellowships, assistantships, grad tuition & fees, etc.

**9483 – Rsrv – AUF:** This code can be used to record an obligation for Available University Funds (AUF).

**9485 – Rsrv –Research/ Sponsored Project Commitments:** This code can be used on all research accounts including departmental cost sharing accounts as well as other sponsored project accounts.

**9486 - Rsrv - Faculty Startup:** This code can be used to record an obligation for funds set aside for faculty startup costs. This can include several different categories such as capital projects and equipment, but the obligation does not have to be split between different codes if all is for faculty startup.

**9487 – Rsrv – Faculty Initiatives:** This code can be used to record an obligation for funds that are set aside for faculty teaching or hiring initiatives including adjunct faculty, summer teaching, faculty accrued leave, etc.

**9488 – Rsrv – Capital Plan:** This code can be used for funds supporting items on the Capital Plan which outlines future plant and building expansions. (Physical Plant and Infrastructure)

**9491 – Rsrv – Travel:** This code can be used to set aside funds for travel by faculty, staff and students.

**9499 – Rsrv - Budget Reallocation Plan:** This code can be used to set aside reserves for items which become part of future required budget plans.

### **Reserve Codes used only by FMO**

**9460 – Rsrv – State Appr to be Lapsed**

**9461 – Rsrv – Restricted – Allocated**

**9463 – Rsrv – Deposits**

**9464 – Rsrv – Self-insured**

**9470 – Unrestricted – Allocated**

**9472 – Rsrv - Unreal Gain/Loss**

**9482 – Rsrv - State Funds & Projects**