

Texas A&M University Division of Finance
 IMG - 1000 Online Department Statements
 Mobius/DDRINT Bookkeeper Access Request

For use by 01-TAMUS, 02-TAMU, 10-TAMUG & 26-OSRS ONLY

Instructions:

1. Please list your first, middle and last name.
2. Enter your UIN and FAMIS/Canopy ID. A FAMIS/Canopy id is required to use the online statements system.
3. If you want to receive monthly e-mail notification that the statements are available, please be sure to enter you TAMU e-mail address.
4. You must list the 4-5 digit FAMIS/Canopy Department Code that corresponds to the accounts you wish to see .
5. You must also list mail stop for that department.
6. Use the E-mail submit button or save and e-mail the form to: FMO-FTS@tamu.edu to request this access.
7. Access is usually granted with 1-2 weeks after submission.

Name										
UIN										
FAMIS/Canopy user ID										
E-mail Address for report notification										
Campus code	Department Code									
Corresponding Department	Mail Stop									

Security Statement

I understand that I will be violating System Rules and Regulations and State and Federal law if I gain or help others gain unauthorized access to information stored in the Texas A&M University Division of Finance Imaging system. I acknowledge that neither I, nor anyone else, possess the authority to allow anyone to use my I.D. or password. Furthermore, I understand that information I have access to view may be confidential in nature (i.e., social security numbers and payroll information); neither I, nor anyone else, possess the authority to allow me to use this information for non-System purposes. I also understand that if I violate System Regulations and State and Federal laws by gaining or helping others gain unauthorized access to information stored in the Imaging system, I will be subject to disciplinary action and criminal prosecution to the full extent of the law (Chapter 33, Title 7 of the Texas Penal Code).

By logging on to this computer system, I acknowledge my responsibility for strictly adhering to System Regulations and State and Federal laws. I am also aware that penalties exist for unauthorized access, unauthorized use or unauthorized distribution of information from the Imaging system. I further agree not to attempt to circumvent the computer security system by using or attempting to use any transactions, software, files or resources I am not authorized to use.

Submission of this form constitutes my signature and agreement to abide by all security rules, regulations and policies for the university, the State and other applicable security agencies.